

**Ellsworth Road & Peterson Avenue
Citizen Participation Plan
February 22, 2023**

Purpose: The purpose of this Citizen Participation Plan (CPP) is to inform citizens, property owners, neighborhood associations, agencies, and businesses about an application for a Rezoning, Site Plan, and Special Use Permit for a commercial development at the southwest corner of Peterson Avenue and Ellsworth Road in the City of Mesa. This site is known as Maricopa County Assessor parcel number 304-03-846L, and is located on the west side of Ellsworth Road, between Elliott Road and Peterson Avenue.

Contact:

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Pre-Submittal Conference: The Pre-submittal Conference with City of Mesa Development Services staff was held on September 9, 2022. Staff reviewed the application and recommended that adjacent residents, and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with these applications, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors - Property Owners within 1,000 feet from the site.

2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to a virtual neighborhood meeting.
 - a. The meeting will be an introduction to the project, and opportunity for concerned citizens to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

Schedule:

1. Pre-Submittal Conference – September 9, 2022
2. Application Submittal – March 1, 2023
3. Neighborhood Meeting - TBD
4. Submittal of Citizen Participation Report and Notification materials – Prior to P&Z Board hearing
5. Planning and Zoning Board Hearing – TBD
6. City Council Hearings- TBD