

# ADMINISTRATIVE COMPLETENESS REVIEW TIMEFRAME TEXT AMENDMENTS

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# BACKGROUND

- SB 1162 signed by Governor Hobbs- April 2024
- On or before January 1, 2025, municipalities must amend their Zoning Ordinance to include:
  - Timeframe for Administrative Completeness Review
  - Timeframe for overall approval or denial
  - For Residential Zoning Applications

# PROPOSED TEXT AMENDMENTS

## Amend Section 11-67-4:

- Add Administrative Completeness Timeline
  - City has 30 days to deem an application complete
  - Must provide written notice of deficiencies if incomplete
  - Upon resubmittal, City has 15 days to deem an application complete
- Add Overall Approval or Denial Timeframe
  - 180 days of the application being deemed administratively complete
  - May be extended one time 30 days by Planning Director for extenuating circumstances

# PROPOSED TEXT AMENDMENTS

## Amend Chapter 87: Definitions

- Add definition for *Residential Zoning Application*
  - A rezoning application to change a property from any zoning district to a residential zoning district or use; or an application that removes or modifies any regulation or condition of approval for a residential zoned property or use previously imposed by ordinance.



# QUESTIONS



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