



City Council Report

Date: August 26, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Extension and Dollar Limit Increase to the Term Contract for Emergency Medical Supplies and Pharmaceuticals for the Mesa Fire and Medical Department (**Citywide**)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Fire and Medical Department and Procurement Services recommend extending the contract through January 31, 2025, and increasing the dollar limit with Bound Tree Medical, LLC. by \$400,000, from \$1,600,000 to \$2,000,000 through the remaining term of the contract.

Background / Discussion

This contract provides medical supplies per specifications for all emergency medical operations. Mesa Fire and Medical Department's Emergency Medical Services and the Resources Divisions purchase and stock emergency medical supplies including pharmaceuticals for distribution to the fire stations. These emergency medical supplies include pharmaceuticals; airway and oxygen delivery items; diagnostic supplies; first aid supplies; infection control supplies; instruments; IV supplies; monitoring and defibrillation equipment; patient handling equipment; splinting and immobilization supplies; suction and related equipment; wound care and relates supplies; and miscellaneous supplies.

This contract is currently in the process of being resolicited. The extension request is to allow time to complete the solicitation process and award a new contract. The dollar limit increase is needed for anticipated needs over the next six months.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2019105
Initial Contract Term: Three (3) years
Possible Renewals: None
Funding Source: Mesa Fire and Medical Department operating budget

Dollar Limit History

Renewal Amount (Year 5) – 9/27/2023	\$1,600,000.00
This Increase Request:	<u>\$400,000.00</u>
New Contract Amount (Year 5 through 1/31/2025):	\$2,000,000.00