



City Council Report

Date: November 17, 2025
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Use of a 32-Month Cooperative Term Contract for Hach OEM Equipment, Parts and Services for the Water Resources Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Procurement Services recommend authorizing the purchase using the City of Tempe, Strategic Alliance for Volume Expenditures (S.A.V.E.) cooperative contract with Hach at \$580,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract is for Hach instruments, Original Equipment Manufacturer (OEM) replacement parts, and certified repair services. Hach instruments are used by City staff to analyze water samples for chemical and physical properties. Operators rely on OEM maintenance kits to clean and calibrate equipment, ensuring consistent and accurate performance. When issues arise, technicians use diagnostic tools and genuine replacement parts to restore functionality. These instruments often connect to data logging systems or SCADA platforms, providing real-time data that supports broader workflows for monitoring, reporting and regulatory compliance. This contract will ensure the City has uninterrupted access to the tools and support necessary for effective water management.

The City of Tempe S.A.V.E. cooperative contract has been competitively bid and meets the City's procurement requirements. Utilizing the City of Tempe's contract allows the City to receive competitive rates based on a formally solicited agreement. The City believes the pricing is fair and reasonable and soliciting for these products and services would not result in the City receiving more favorable pricing or terms.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2026046
Contracting Agency/Contract Number: City of Tempe/WUD25-133-01
Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: 11/17/2025 – 7/9/2028

Possible Renewals: Up to a maximum of two years subject to City of Tempe renewal and City of Mesa Administrative review and approval

Funding Source: Water & Wastewater Operations and Maintenance Fund and Greenfield Joint Venture & Operations and Maintenance Fund