



City Council Report

Date: December 11, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Cooperative Contract Use for the Purchase of Three (3) Heavy-Duty Trailers (Replacements) for the Water Resources Department (**Funded by the Utility Replacement Extension and Renewal Fund**) (**Citywide**)

Recommendation

Council is requested to approve the award as recommended.

The Fleet Services and Water Resources Departments and Purchasing recommend authorizing the purchase using the Sourcewell cooperative contract with Empire Southwest, LLC (a Mesa business) for \$110,276.73, based on estimated requirements.

Background / Discussion

Water Resources currently has one (1) trailer that has reached its end of service life; the trailer failed and it was totaled. The Department has two (2) other trailers that are the same year/make/model that are showing similar signs of metal fatigue as the totaled trailer. Fleet Services recommends replacement of all three (3) trailers at this time.

The Sourcewell cooperative contract has been competitively bid and meets the City's procurement requirements. Utilizing the Sourcewell contract allows the City to receive very competitive rates based on a nationally solicited agreement. The City believes the price is fair and reasonable and soliciting for this product would not result in the City receiving more favorable pricing or terms. Empire Southwest, as the local rep, has confirmed that all other cooperative contracts for Trail King trailers only offer a 4% to 7% discount compared to the 15% discount offered on the Sourcewell contract. Additionally, Purchasing was unable to locate additional cooperative contracts for Trail King brand trailers.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2024055
Contracting Agency/Contract Number – Sourcewell / #092922-TKI
Local Consideration: Policy did not apply to this procurement method
Funding Source: Fleet Services Department budget through the Utility Extension Replacement and Renewal Fund (approved mid-year replacements)

AWARD RECOMMENDATION

One – 2024 Trail King TK40LP Trailer per Contract No. 2024055 and Sourcewell #092922-TKI

Base	\$33,605.00
1 3/8" Apitong Lumber Decking	\$2,192.00
Matching Spare Wheel and Tire	<u>\$442.00</u>
Total	\$36,239.00
15% Sourcewell Discount	(<u>\$5,435.85</u>)
Total after Discount	\$30,803.15
Freight	<u>\$2,700.00</u>
Sub Total	\$33,503.15
8.3% Mesa Sales Tax	\$2,780.76
Local Delivery Fee	\$250.00
Document Fee	<u>\$225.00</u>
Total (1 Unit)	<u>\$36,758.91</u>

Combined Total (3 Trailers) \$110,276.73

Three **Replacement** Trailers for the Water Resources Department funded by the Utility Extension and Renewal Fund (approved mid-year replacements).