



City Council Report

Date: July 1, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two-Year Renewal Options for Phlebotomy Services for the Mesa Police Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Mesa Police Department and Procurement Services evaluated responses. The evaluation committee recommends awarding the contract to the highest scored, responsive, and responsible proposal from Desert Testing Service, LLC at \$157,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

Phlebotomy services provide for the drawing of blood samples from suspected impaired motorists or persons involved in other criminal investigations. Additional services such as witnessing urine samples and exposure draws and delivery of samples to a laboratory for testing may be required.

The contract requires technicians to be available twenty-four (24) hours a day, seven (7) days a week, including holidays. Work may be performed at the Mesa Police Department Main Station, Police substations, at any DUI task force event in the metropolitan Phoenix area, or any location in the City of Mesa, with the approval of a Traffic Unit Supervisor or any higher ranked Mesa Police Department member.

Staff issued a Request for Proposal (RFP) to all registered and known phlebotomy service providers. Four (4) proposals were received. Metro Health Staffing, LLC did not meet the minimum requirements to move forward in the evaluation process. The evaluation committee evaluated the remaining responses based on the evaluation criteria as stated in the solicitation. The proposal from Desert Testing Services, LLC was the highest-scored response and is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2024130

Local Consideration: Policy did not apply to this procurement method

Protests Received: Phlebotomy Response Team submitted a Protest on May 8, 2024. The City did not find a valid basis for the Protest and denied the Protest on June 4, 2024.

No appeal was received.

Initial Contract Term: Three (3) years

Possible Renewals: Up to a maximum of two (2) years subject to Administrative review and approval

Funding Source: Police Department operating budget

Proposal Responses

- Advantage Staffing Services, LLC – Surprise, AZ
- Desert Testing Service, LLC – Greer, AZ (Recommended)
- Metro Health Staffing, LLC – Grand Prairie, TX
- Phlebotomy Response Team, LLC – Mesa, AZ

Proposal Scoring Results

Criteria	Points Possible	Advantage Staffing Services	Desert Testing Service (Recommended)	Phlebotomy Response Team
Qualifications	300	221.67	278.33	263.33
Solution & Method of Approach	500	383.33	483.33	483.33
Pricing	200	167.82	200.00	133.28
Total	1,000	772.82	961.67	879.95