

Citizen Participation Plan for Ultra Clean Express Car Wash

June 20, 2023

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity or the site of an application for the Ultra Clean Express Car Wash. The site is located at 4450 East Brown Road, east of the northeast corner of Greenfield Road and Brown Road and is an application for the redevelopment of the existing Sonic quick service restaurant. The application is for Design Review and Site Review with a Special Use Permit for a drive thru car wash within the LC Limited Commercial District. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Submittal Conference: The Pre-Submittal Conference with the City of Mesa Development Services staff was held on October 11, 2022. Staff reviewed the application and recommended property owners, neighborhood associations, agencies, schools, and businesses in the vicinity to be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in the area including:
 - a. All registered neighborhood associations within one mile of the site.
 - b. Homeowners Associations within one half mile of the site.
 - c. Interested neighbors within 1,000 feet of the site.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to participate in a neighborhood meeting to be held at the Brown Road Baptist Church.
 - a. The meeting will be an introduction to the project, and an opportunity to ask questions and state concerns.
 - b. A sign-in list will be used, and comment forms provided.
 - c. Copies of the sign-in list and comment forms will be provided to the City of Mesa Planner assigned to the project.

- d. The applicant or Owner of the project will respond to the comments and questions as best they can. If additional response is required, it will be provided to all in attendance via email.

[All materials such as sign-n lists, comments and petitions received shall be uploaded to the record for the case.]

Schedule:

Pre-Submittal Conference	October 11, 2022
Application Submittal	April 18, 2023
Neighborhood Meeting	July 10, 2023
	Brown Road Baptist Church
Submittal of Citizen Participation Report	July 11, 2023
Planning and Zoning Board Hearing	August 9 or 23, 2023 to be determined

END