



City Council Report

Date: April 20, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Light Duty Automotive Body Repair Services for the Fleet Services Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Fleet Services Department and Purchasing recommend authorizing the renewal with Caliber Bodyworks of Arizona, Inc. dba Caliber Collision Mesa-East Main St.; East Valley Collision LLC; LP's Body & Paint Center LLC; and 2nd GEN LLC dba Maaco Collision Repair & Auto Painting (all Mesa businesses); at \$400,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

This contract provides a qualified vendor list of automotive body repair firms to provide non-exclusive repair service, on an as-needed basis. The vendors provide all labor, tools, materials, garage facility and insurance to perform body and related mechanical repair work for the City's fleet of approximately 1,400 light duty vehicles. The City requests repair estimates from the qualified vendor list. The qualified vendors are given an opportunity to provide an itemized quote for each light duty vehicle body repair required by the City. The repair work is awarded to the lowest, most responsive, responsible repair estimate submitted.

All four vendors have agreed to renew the contract. The City has been satisfied with each vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Bids
Contract Number: 2017080
Original Council Award Date: 4/17/2017
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund