



City Council Report

Date: June 21, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Teledyne-Isco Equipment, Parts, Products and Services for the Water Resources Department **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the single, responsive and responsible proposal from Western Environmental Equipment Co. at \$40,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide Teledyne-Isco lab equipment, replacement parts, consumables, technical and annual maintenance services per specifications. The lab equipment is located at each of the City Water Reclamation Plants and is used in the daily collection and processing of samples to ensure regulatory compliance at these facilities. The samplers are used for both compliance samples and process sampling; both which are regulated under EPA guidelines and ADEQ Permits.

This contract is required to maintain crucial compliance lab equipment in good working condition, assure technical assistance with external samplers and sampler replacement due to end-of-life type situations, including the replacement of consumables. Most of the time, with their parts availability, we can replace components within the sampler without buying an entirely new sampler.

The City established a brand name only specification for this solicitation due to product standardization.

As anticipated, Western Environmental Equipment Co. was the only response received. Western Environmental Equipment Co. is the manufacturer's only authorized Teledyne-Isco representative for our geographic area. Realizing this is a limited source area, a Request for Proposal was issued to establish a contract with favorable terms and conditions to the City.

Water Resources and Purchasing have determined that the pricing submitted is fair and reasonable.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2021121

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Water and Wastewater Enterprise Operations and Maintenance, and Greenfield Joint Venture Fund Operations and Maintenance

Single Proposal Response

Western Environmental Equipment Co. – Scottsdale, AZ (Recommended)