

citizen participation plan

Date: Tuesday, February 25, 2025

Purpose: This citizen participation plan is to inform citizens, neighbors, property owners, registered neighborhoods/HOA's, schools, businesses and any other interested parties if requested by the City or Client of the Site Plan application for approval of a new dental office building. The goal of this plan is to provide awareness and an opportunity for feedback and support from the community and general vicinity in which this project will serve.

Request: This is an application for approval of the site plan and substantial conformance incentive permit from the Planning & Zoning Board/City Council for the building expansion for UTV Stereo.

Location: 7561 E. Baseline Road, Mesa, AZ, 85209 – SWC of Baseline and Sossaman Roads.

APN # 304-05-980A

Contact: Steven Nevala, FINN architects, llc, steven@finnarchitects.com or (480) 206-8229

Pre-application meeting date: Held January 07, 2025, PRS24-01056, held with City staff.

Action plan: In order to provide effective citizen participation in conjunction with this application, the following steps will be done to provide sufficient opportunity for the public to provide feedback, both positive and negative to address and clarify any items that may be brought up thru this process ahead of the anticipated City hearings/approvals.

1. Contact list to include:

- All registered neighborhoods and HOA's within the project vicinity as provided by the City of Mesa within/up to a 1 mile radius of the project.
- All residents within 1,000' from the site, but may include more.
- School districts or other entities if/as suggested by the City or arising from this process.

2. Neighborhood meeting: None planned, but may be held should the need arise, all are encouraged to reach out directly to the project applicant listed above.

3. Citizen Participation report: To be submitted to the City prior to the scheduled public hearing(s) detailing the number of people contacted the applicant thru this process and will identify the summary of comments, support, concerns and how the applicant responded/addressed any comments.

4. Schedule:

Pre-application meeting: Held January 07, 2025.

Initial CCP mailing/notices: To be mailed out with the 1st Site Plan/DRB application.

Application submittal: March 03, 2025.

Neighborhood meeting: None planned with this process but may be held as noted above.

Submit of Citizen Participation Report and Materials: To be provided with the followup submittal.

Planning and Zoning Board Hearing: June 25, 2025

Substantial Conformance Improvement Board of Adjustment Hearing: May 07, 2025