



City Council Report

Date: August 24, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Off Site Vehicle Washing Services for Citywide Departments (as requested by the Fleet Services Department) **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Police, Fleet Services and Mesa Fire and Medical Departments and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the qualified proposals from Car Wash 1, LLC dba Rinse n Ride Car Wash; Cobblestone Auto Spa LLC dba Cobblestone Auto; Twin Palms Investments, LLC dba Genie Care Wash; Gecko Car Care, Inc. dba Full Circle Autowash (all Mesa businesses); and DetailXPerts Franchise Systems, LLC dba DetailXPerts at \$47,500 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

City of Mesa has a fleet consisting of a variety of vehicles, including sedans, vans, and trucks. This contract will provide a listing of qualified vendors and approved car wash facilities for off-site vehicle washing services (Basic Vehicle Washing packages 1, 2 and 3) on an as-needed basis. These qualified vendors have a vehicle washing facility or mobile service located within Mesa and all the necessary equipment, items, supplies, expertise, personnel and insurance necessary to provide off-site vehicle washing services.

The City solicited Request for Qualifications (RFQs) due on May 4, 2020 and re-solicited for RFQs due June 1, 2020 to determine if any additional carwash vendors could be added to the contract (See May 4, 2020 and June 1, 2020 Proposal Responses). The City received six proposal responses of which, five met the minimum qualifications and one was deemed as non-responsive (Raceway Carwash). The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures and completed the final scoring against the scoring criteria in the solicitation. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award

Procurement Type: Request for Qualifications

Contract Number: 2020184

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Operating budget of the individual City Department using off-site vehicle washing services

May 4, 2020 Proposal Responses,

Car Wash 1, LLC dba, Rinse n Ride Car Wash - Mesa, AZ

Cobblestone Auto Spa LLC dba, Cobblestone Auto – Mesa, AZ

DetailXPerts Franchise Systems, LLC dba, DetailXPerts - Chattanooga, TN

Twin Palms Investments, LLC dba, Genie Care Wash - Mesa, AZ

June 1, 2020 Proposal Responses (Re-Solicitation)

Gecko Car Care, Inc. dba, Full Circle Autowash - Mesa, AZ

Non-Responsive Response received from:

Raceway Carwash - Did not complete and sign the necessary required Respondent Certification form, Transmittal letter, and Respondent Questionnaire contained in the RFQ solicitation document.

Final Scoring Results

Respondent	Total Points Possible / 100
Rinse n Ride Car Wash (Recommended – Qualified Vendor)	<u>71.50</u>
Cobblestone Auto (Recommended – Qualified Vendor)	<u>85.43</u>
DetailXPerts (Recommended – Qualified Vendor)	<u>86.96</u>
Genie Care Wash (Recommended – Qualified Vendor)	<u>96.64</u>
Full Circle Autowash (Recommended – Qualified Vendor)	<u>88.12</u>