



City Council Report

Date: July 1, 2025
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Stagehand Temporary Worker Services for the Arts and Culture Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Arts and Culture Department and Procurement Services recommend increasing the dollar limit with UTP Productions, Inc. by \$175,000, from \$800,000 to \$975,000 through 10/24/2025.

Background / Discussion

This contract provides stagehand and production technicians for events at the Mesa Arts Center and Mesa Arts Center affiliated events throughout the City. Specifically, the vendor provides temporary event labor for the following jobs depending on the event need: stewards, riggers, fly rail operators, stage electricians, stage carpenters, audio technicians, props, personnel, video technicians, follow-sport operators, forklift operators, truck loaders, wardrobe personnel, and hair and makeup artists.

This dollar limit increase will accommodate increased contract utilization throughout the third year of the contract, driven by heightened activity at Mesa Arts Center. Labor costs within the contract have risen by 5%, alongside an increase in overall activity. While this surge is primarily due to the addition of three Broadway shows to Mesa Arts Center's performance season, it also supports the full range of events across our theaters.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2023010
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval
Funding Source: Arts and Culture General Fund operating budget

Dollar Limit History

Original Award Amount (10/17/2022):	\$500,000.00
Council Approved Increase (6/19/2023):	<u>\$300,000.00</u>

New Contract Value:	\$800,000.00
This Increase Request:	<u>\$175,000.00</u>
New Contract Value (Year 3 – 10/24/2025):	\$975,000.00