

Meeting Minutes**Lower-Level Council Chambers****57 E. First Street****Mesa, Arizona 85201**

The Housing and Community Development Advisory Board (HCDAB) of the City of Mesa met on December 5, 2019, at 6:00 p.m. at the Lower -Level Council Chamber, 57 E. First Street, Mesa, AZ 85201.

MEMBERS PRESENT

Stephanie Luz Cordel – Chair
Johanna Richards – Vice-Chair
Mara Benson
Derek Brosemann
Chad Cluff
Monique Kennedy
Candace Miller
Mark Powell
Shelley Reimann
Linda Starr

MEMBERS ABSENT

Susan Brenton – Unexcused

STAFF PRESENT

Andrea Alicoate
Constance Bachman
Fatima Freig
Ruth Giese
Emily Greco
Deanna Grogan
Natalie Lewis
Jessica Morales
Ray Thimesch

GUESTS**I. Chair's Call to Order**

Stephanie Luz Cordell called the meeting to order at 6:01 p.m.

II. Approval of Minutes

It was moved by Linda Starr, seconded by Mara Benson, to approve the HCDAB minutes from the October 3, 2019 meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Richards-Powell-Starr

NAYS – None

Candace Miller and Shelly Reimann were not present for the vote.

III. Items from Citizens Present

There were no items presented.

IV. Discussion and Action Items**A. Housing Master Plan**

Andrea Alicoate presented highlights and updates on the Housing Master Plan. She discussed the next steps of the process, which will include meeting with community stakeholders, City departments, and City Council Members. A draft of the Housing Master Plan will be completed in early Spring.

B. FY20/21 Application Process

Ray Thimesch gave an overview of the FY20/21 Funding Schedule, and discussed how many projects will be funded.

C. ZoomGrants Overview

Constance Bachman gave an overview of the application process with the ZoomGrants application database.

D. Consolidated Plan

Ray Thimesch gave an update on the Consolidated Plan. The Consolidated Plan helps identify needs to determine what activities and organizations to fund over a 5-year period. Surveys are being done to gather community input, as well as two upcoming Public Meetings.

E. FY20/21 Application Questions

Board Chair Stephanie Luz Cordel facilitated the finalization of questions the Board would like to have incorporated on the FY20/21 Funding Application.

It was moved by Linda Starr, seconded by Johanna Richards, to approve the proposed five questions.

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Richards-Powell-Starr

NAYS – None

Shelly Reimann was not present for the vote.

F. First Substantial Amendment to the FY19/20 Annual Action Plan

Ray Thimesch gave an overview of the First Substantial Amendment to the FY19/20 Annual Action Plan. It was proposed to allocate funds from the HOME program to the Homeowner Rehabilitation program.

It was moved by Johanna Richards, seconded by Mark Powell, to recommend the update in the First Substantial Amendment to the FY19/20 Annual Action Plan.

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Reimann-Richards-Powell-Starr

NAYS – None

G. Comments to City Council

It was moved by Mara Benson, seconded by Candace Miller, to move Agenda Item G to the next HCDAB meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Reimann-Richards-Powell-Starr

NAYS – None

H. Motion to change the date of the Thursday, January 2, 2020 regular HCDAB Meeting to Thursday, January 9, 2020 at 6:00 p.m., Lower Level Council Chambers (57 E First Street)

It was moved by Monique Kennedy, seconded by Linda Starr, to change the date of the regular January 2, 2020 meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Richards-Powell-Starr

NAYS – None

Shelly Reimann was not present for the vote.

I. Motion to schedule two special HCDAB Meetings

Due to the CDBG, ESG, HOME, and Human Services funding application process, two special HCDAB meeting dates need to be scheduled in February for review of the applications:

It was moved by Johanna Richards, seconded by Mara Benson, to schedule two special HCDAB meetings in February.

1. **Special Meeting** – Wednesday, February 12, 2020 at 5:00 p.m., Lower Level Council Chambers (57 E First Street)

2. **Special Meeting** – Thursday, February 13, 2020 at 5:00 p.m., Lower Level Council Chambers (57 E First Street)

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Reimann-Richards-Powell-Starr

NAYS – None

J. Motion to cancel the February 6, 2020 regular HCDAB Meeting

Due to the two special meetings scheduled in February, there is no need for the February 6, 2020 regular meeting.

It was moved by Derek Brosemann, seconded by Mark Powell, to cancel the regular February 6, 2020 meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Reimann-Richards-Powell-Starr

NAYS – None

V. Scheduling of meetings, future agenda items, and general information, including those set forth below

A. Next HCDAB Meeting – January 9, 2020

B. Point-In-Time Homeless Street and Shelter Count – Tuesday, January 28, 2020
www.mesaaz.gov/pitcount

VI. Adjourn the meeting

It was moved by Candace Miller, seconded by Linda Starr, to adjourn the meeting.

Upon tabulation of votes, it showed:

AYES – Benson-Brosemann-Cluff-Kennedy-Luz Cordel-Miller-Reimann-Richards-Powell-Starr

NAYS – None

The meeting was adjourned at 7:34 p.m.



Submitted by Jessica Morales, Program Assistant