



City Council Report

Date: July 3, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Use of a Cooperative Contract for a Seven Month Term with Four Years of Renewal Options for Lubricants, Oils and Grease for the Water Resources and Fleet Services Departments **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Water Resources and Fleet Services Departments and Purchasing recommend authorizing the purchase using the State of Arizona cooperative contract with Reladyne West, LLC; Senergy Petroleum, LLC; and Colorado Petroleum – Arizona Petroleum at \$500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide lubricants, oils and grease for the maintenance of pumps, motors, and other equipment located at the City's various water and wastewater treatment facilities. It will also provide lubricants required by Fleet Services to maintain the City's vehicle fleet and equipment.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2023278

Contracting Agency/Contract Number: State of Arizona/CTR063923 (Reladyne West, LLC), CTR063924 (Senergy Petroleum, LLC), and CTR063926 Colorado Petroleum – Arizona Petroleum)

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Seven Months

Possible Renewals: Up to a maximum of four years subject to State of Arizona renewals, Administrative review and approval

Funding Source: Water Resources Department operating budget through Enterprise Funds – Water and Wastewater and Greenfield WRP Joint Venture (Operations and Maintenance) \$100,000; and Fleet Services Department operating budget through the Fleet Internal Services Fund \$400,000