



City Council Report

Date: May 20, 2013
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Alyce Benge, C.P.M., CPPO, Purchasing Administrator
Subject: One-Year Renewal of the Term Contract for Cleaning and Repair Services of Fire Personal Protective Clothing and Equipment **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Renewal of the Contract for Cleaning and Repair Services of Fire Personal Protective Clothing and Equipment as recommended.

Fire & Medical Services and Purchasing recommend authorizing a one-year renewal with ECMS, Inc. at \$125,000 annually, based on estimated requirements.

Background / Discussion

This contract provides cleaning and repair services of Personal Protective Equipment (PPE) per NFPA Standard 1851 for the Fire & Medical Services Department. PPE gear is worn by firefighters for personal protection in fighting structural fires and in performing vehicle extractions. PPE items include turnout coats, turnout pants, brush pants, fire gloves, nomex hoods, structure boots and helmets. Inspection, cleaning and repairs extend the longevity of the equipment and ensures the health and safety of the firefighter while performing their duties.

Management approved the initial three-year contract for \$75,000 annually on June 16, 2010. Due to underestimated and unanticipated usage, Fire & Medical requested two contract increases of \$25,000 each, approved by Purchasing (3/14/2012) and management (4/5/2012), increasing the contract amount from \$75,000 to \$125,000 annually.

ECMS, Inc. offered to renew the contract with an overall increase of 5%. This pricing is competitive compared to inflation (Consumer Price Index at 5%). The City has been very satisfied with the vendor's performance and customer service. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

We do anticipate rebidding the contract next year.

Alternatives

Council may choose not to authorize the renewal and new bids will be obtained.

Fiscal Impact

The total amount of \$125,000 is available in the Fire & Medical Services operating budget.

Coordinated With

Fire & Medical Services and Purchasing

PURCHASING INFORMATION

Action: Renewal

Procurement Type: Request for Proposals

Solicitation Number: 2010156

Responses Received: 2

Initial Contract Term: 7/1/2010 through 6/30/2013

Renewal Term: 7/1/2013 through 6/30/2014

Renewal Terms Remaining: One, one-year option

Prices: The vendor has maintained pricing for the initial three-year term and has offered to renew the contract with an overall increase of 5%. This is comparable to inflation (Consumer Price Index of 5%). Staff has been very satisfied with this vendor's performance and customer service over the past three years.

June 8, 2010 Proposal Results:

Elements	Max. Points Possible	ECMS, Inc.	United Fire Equipment Co.
Compliance to Specifications	50	50	50
Customer Services and References	20	20	20
Pricing	30	30	18
Total Points	100	100	88

RENEWAL RECOMMENDATION

ECMS, Inc.
Phoenix, AZ

Description
Cleaning, inspection and repairs for approximately 800 sets of turnout coats and pants, 200-300 pairs of brush pants annually, and miscellaneous Personal Protective Equipment (PPE) items such as nomex hoods, fire gloves, structure fire boots, to include <u>unscheduled</u> cleaning and repairs of any or all of the above PPE items per Specifications and Pricing (Items 1 through 81) as offered
Annual Contract Amount: <u>\$125,000</u>