

Citizen Participation Plan for Lot 7 at Thomas Road

ZON24-00711

November 6, 2024

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for the development of a new ground up commercial. This site is located at 3615 N 55th PI Mesa, AZ and is an application for a zoning amendment of a 0.785-acre lot. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Submittal Conference: The Pre-submittal Conference with City of Mesa Development Services staff was held on May 10, 2022. Staff reviewed the application and recommended that adjacent residents, the Mesa School District, and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors - focused on 1,000 feet from site but may include more.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to a series of two neighborhood



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meetings. The first was an online meeting, and the second was in the City Council Chambers located at 57 E 1st Street.

- a. The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided.
 - b. The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

Schedule:

Pre-Submittal Conference – March 21, 2024

First neighborhood meeting – June 11, 2024

Design Review Board Hearing – October 8, 2024

Submittal of Citizen Participation Report and Notification materials, and posting of sign at property (Planning and Zoning Board Hearing) – October 29, 2024

Planning and Zoning Board Hearing – November 13, 2024