



# City Council Report

**Date:** October 7, 2024  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Use of a Cooperative Contract for the Purchase of Aftermarket Light-Duty Automotive Parts for the Fleet Services Department (**Citywide**)

## Recommendation

Council is requested to approve the award as recommended.

The Fleet Services Department and Procurement Services recommend authorizing the purchase using the Sourcwell cooperative contract with Napa Auto Parts; Factory Motor Parts; and O'Reilly Auto Parts at \$500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The City of Mesa Fleet Services Department maintains a fleet of over 1,300 automobiles and light-duty trucks. The City has a diverse fleet of passenger cars/SUVs, patrol vehicles, pickups, and utility vans, plus an assortment of small engine equipment. This contract will provide a wide array of aftermarket parts to support the fleet.

The Sourcwell cooperative contract has been competitively bid and meets the City's procurement requirements. Utilizing the Sourcwell contract allows the City to receive competitive rates based on a formally solicited agreement. The City believes the pricing is fair and reasonable and soliciting for these products would not result in the City receiving more favorable pricing or terms.

## Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2025052

Contracting Agency: Sourcwell

Agency Contract Number and Term:

- Napa Auto Parts #032521-GPC
  - o 10/8/2024 – 5/19/2026, no renewals available
- Factory Motor Parts #032521-PEP
  - o 10/8/2024 – 5/19/2025, one (1) year renewal available
- O'Reilly Auto Parts #032521-ORA

- 10/8/2024 – 5/19/2025, one (1) year renewal available

Local Consideration: Policy did not apply to this procurement method

Funding Source: Fleet Services operating budget through the Fleet Internal Services Fund