



City Council Report

Date: May 6, 2013
To: City Council
Through: Alex Deshuk, Manager of Technology and Innovation
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Alyce Bengel, C.P.M., CPPO, Purchasing Administrator
Subject: Two-Year Renewal of the Term Contract for Fence and Gate
Repair/Installation for the Transportation Department (Citywide)

Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Fence and Gate Repair/Installation as recommended.

Transportation and Purchasing recommend authorizing a two-year renewal with the pre-qualified vendors: Capitol Fence Builders, Inc., Empire Fence, LLC dba Empire Fence (a Mesa business), Phoenix Fence Company (Corp.), and Western Fence Co., Inc. at \$100,000 annually, based on estimated requirements.

Background / Discussion

This contract provides a list of four qualified contractors to build and install or repair fences, gates, trash racks, safety rails and bollards on an as-needed basis for the Transportation Department. When the City is in need of fence or gate installation/repair, a City representative will request quotes from the pre-qualified contractors. Quotes are required within four working days (96 hours) submitted by fax, email or hand delivered. The contractor who provides the lowest quote that meets the project requirements will be provided with a notice to proceed.

On May 21, 2012, Council approved the initial one-year contract with one, two-year renewal option, not to cumulatively exceed the total contract award of \$75,000 annually. No renewals remain after the end of this period.

Recently Transportation became responsible for gating alleyways in Mesa when requested by Neighborhood Services. Staff estimates an increase of \$25,000 annually is needed for this work.

The four highest scored proposals were pre-qualified, eligible to respond to Request for Quotes. All four vendors (Capitol Fence Builders, Inc., Empire Fence (a Mesa business), Phoenix Fence Company (Corp.) and Western Fence Co., Inc.) have agreed to renew the contract and remain on the City's pre-qualified list. The City has been satisfied with the vendors' responsiveness to Request for Quotes.

The initial term was 1-year and this is the first 2-year renewal. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract. The contract will be rebid at the end of this renewal term.

Alternatives

Council may choose not to authorize the renewal with the pre-qualified vendors.

Fiscal Impact

The total amount of \$100,000 is available in the Transportation operating budget.

Coordinated With

Transportation and Purchasing

PURCHASING INFORMATION

Action: Renewal

Procurement Type: Request for Qualifications

Solicitation Number: 2012127

Responses Received: 6

Initial Contract Term: 6/1/2012 through 5/31/2013

Renewal Term: 6/1/2013 through 5/31/2015

Renewal Terms Remaining: None

Prices: The pre-qualified vendors have been responsive to the City's Request for Quotes.

Staff has been satisfied with the RFQ bid pricing and work performed over the past year.

Proposal Evaluation Summary:

Contractor	Evaluation Results (100 points possible)
Capitol Fence Builders, Inc. – Glendale, AZ.	93 points
Empire Fence, LLC dba Empire Fence – Mesa, AZ	92 points
Phoenix Fence Company (Corp.) – Phoenix, AZ	93 points
Western Fence Co., Inc. – Phoenix, AZ	84 points
Adams Fence, LLC – Phoenix, AZ	62 points
Apex Companies, LLC – Phoenix, AZ	62 points

RENEWAL RECOMMENDATION

Description
<p>Contractor to provide all equipment, materials, supplies, and personnel necessary to repair, build, and install fencing, safety rails, trash racks, and bollards, in compliance with all federal, state, and local laws, regulations, statute's, codes, permits, etc. will be required to follow all, City of Mesa, County, State, Federal, and OSHA rules and regulations pertaining to work being performed, and to meet Maricopa Association of Government (MAG) standards and/or City of Mesa Standards and Specifications</p> <p>Qualified contractors eligible to respond to Request for Quotes for future fence and gate repair/installation projects</p> <ol style="list-style-type: none">1. Capitol Fence Builders, Inc. – Glendale, AZ2. Empire Fence, LLC dba Empire Fence – Mesa, AZ3. Phoenix Fence Company (Corp.) – Phoenix, AZ4. Western Fence Co., Inc. – Phoenix, AZ <p style="text-align: center;">Annual Contract Amount: <u>\$100,000</u></p>