

Citizen Participation Plan for New Life Fellowship Hall Building Case # PRS25-00124

July 21, 2025

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for the New Life Fellowship Hall Building. This site is located at 1718 W. Broadway Rd, east of Dobson and Broadway and is an application for Site Plan review and approval, prior to submitting construction documents. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Submittal Conference: The Pre-submittal Conference with City of Mesa Development Services staff was held on February 27, 2025. Staff reviewed the application and recommended that adjacent residents and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors - focused on 1,000 feet from site, but may include more.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to a neighborhood meeting to be held at the existing church location, 1712 W. Broadway Rd.
 - a. The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
 - b. The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.

All Materials such as sign-in lists, comments, and petitions received shall be included in the Citizen Participation Report.

Schedule:

Pre-Submittal Conference – Completed February 27, 2025

Application Submittal - July 21, 2025

First neighborhood meeting – August 12, 2025

Second neighborhood meeting – August 26, 2025

Submittal of Citizen Participation Report and Notification materials – August 29, 2025

Planning and Zoning Board Hearing – First Available – September 10, 2025