



# City Council Report

**Date:** May 6, 2013  
**To:** City Council  
**Through:** Alex Deshuk, Manager of Technology and Innovation  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Alyce Benge, C.P.M., CPPO, Purchasing Administrator  
**Subject:** One-Year Renewal of the Term Contract for Reflectorized Sign Sheeting for the Transportation Department (Citywide)

## Purpose and Recommendation

Council is requested to approve the Renewal of the Term Contract for Reflectorized Sign Sheeting as recommended.

Transportation and Purchasing recommend authorizing a one-year renewal using the Arizona Department of Transportation (ADOT) cooperative contract with 3M Company at \$40,000 annually, based on estimated requirements.

## Background / Discussion

This contract provides reflectorized sign sheeting materials for the fabrication of standard MUTCD (Manual on Uniform Traffic Control Devices) signs for City streets and general usage. These signs are fabricated out of aluminum or acrylic plastic substrates with directly applied transparent and opaque films suitable for both daytime and nighttime visibility. Other required materials include graffiti shield film and transfer tape. 3M sign sheeting material is the industry standard.

Transportation Field Operations personnel fabricate and maintain Mesa's traffic control and street name signs that are installed throughout the City for public safety.

Council approved the Term Contract for Reflectorized Sign Sheeting using the ADOT cooperative contract with 3M Company for \$40,000 annually on June 6, 2011; and the first-year renewal (valid through 3/16/2013) on May 17, 2012. This second, one-year renewal will be valid through 3/16/2014 (same as ADOT contract period). Future renewals (two, one-year options) remain with Council authorization.

3M has agreed to maintain last year's pricing. The City has been satisfied with 3M's products and customer service for the past two years. This contract continues to be advantageous to the City due to the high volume purchases driving costs down. It is in the City's best interest to renew the contract.

## Alternatives

Council may choose not to authorize the renewal and new bids will be obtained.

**Fiscal Impact**

The total amount of \$40,000 is available in the Transportation budget through Local Streets Sales Tax.

**Coordinated With**

Transportation and Purchasing

**PURCHASING INFORMATION**

Action: Renewal

Contracting Agency: Arizona Department of Transportation

Contracting Agency Contract Number: ADOT11-004167

Mesa Contract Number: 2011011

Initial Contract Term: One-Year

Renewal Term: One-Year

Renewal Terms Remaining: Two, One-Year renewal options subject to future Council consideration.

Prices: State cooperative pricing remains competitive due to high volume purchases. Additionally, there are no price increases from last year. The City has been satisfied with this vendor's products and customer service over the past two years.

**RENEWAL RECOMMENDATION**

***3M Corporation***

**St. Paul, MN**

<b>Description</b>
ReflectORIZED Sign Sheeting per ADOT11-004167 Terms & Conditions, Specifications and Pricing  <b>Annual Contract Amount: <u>\$40,000</u></b>