

Community Residence Registration link to website (Nov. 2024):

[Community Residence Registration - City of Mesa](#)

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<https://web.archive.org/web/20241118210527/https://www.mesaaz.gov/Business-Development/Development-Services/Planning/Current-Planning>) / **Community Residence Registration**

# Community Residence Registration

## Overview

A Community Residence is a residential living arrangement for 5 to 10 individuals with disabilities, excluding staff, living as a family in a single dwelling unit who are in need of the mutual support furnished by other residents of the community residence as well as the support services, if any, provided by the staff of the Community Residence.

Community Residence includes sober living homes and assisted living homes but does not include any other group living arrangement for unrelated individuals who are not disabled nor any shelter, rooming house, boarding house or transient occupancy. Please visit [Chapter 87 \(https://web.archive.org/web/20241118210527/https://library.municode.com/az/mesa/codes/code\\_of\\_ordinances?nodeId=COOR\\_TIT11ZOOR\\_ART8LAUSCLDE\\_CH86USTY\\_11-86-2REUSCL\)](https://web.archive.org/web/20241118210527/https://library.municode.com/az/mesa/codes/code_of_ordinances?nodeId=COOR_TIT11ZOOR_ART8LAUSCLDE_CH86USTY_11-86-2REUSCL) of the Mesa Zoning Ordinance for a complete definition of a Community Residence.

Each Community Residence desiring to operate in Mesa must register with Mesa's Planning Division.

The main steps in the process are:

**1**

**Verify Eligibility**

Contact the Planning Division to verify eligibility and discuss required processes.

**2**

**Application Submittal**

Prepare and submit all necessary documents for registration online.

**3**

**Staff Review**

Receive review comments and revise and resubmit documents online.

**4**

**Public Notice**

If the Community Residence requires a conditional use permit, provide notice to the public of the proposed project.

**5**

**Provisional Approval**

Receive provisional zoning approval to submit for State licensing.

**6**

**Finalize Registration**

Provide the State and Mesa with approval documentation to finalize registration.

## Step 6: Finalize Registration

The applicant will provide Mesa's provisional approval to the State licensing or certification body as evidence of zoning compliance.

To obtain final registration, the applicant will upload a copy of their license or certification from the State of Arizona, certification from the Arizona Recovery Housing Association, or "Permanent" Oxford House Charter to the case file within 120 days from the date the provisional approval was granted

Once received, Mesa staff will place a permanent hold on the site location on the Community Residence map.