



City Council Report

Date: June 1, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Purchase of One Automated Extraction Instrument (Addition) for DNA Analysis for the Police Department **(Funded by the National Institute of Justice Capacity Enhancement and Backlog Reduction Grant) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Police Department and Purchasing recommend awarding the contract to the sole source vendor, QIAGEN, Inc. at \$132,164.42, based on estimated requirements.

Background / Discussion

The Police Department's Forensic Services Division is requesting the purchase of a QIAAsymphony SP Instrument and a one-year service agreement. The QIAAsymphony SP Instrument is an automated extraction system that has the capability of extracting up to 96 samples from up to four analysts at the same time. All DNA analysts have passed competency test in the use of this instrument and detailed procedures have been developed for use in the laboratory.

In 2010, Forensic Services validated a QIAAsymphony SP instrument for use in automated DNA extractions. This purchase of an additional instrument will increase the existing capacity and provide a redundancy if the current instrument needs to be taken off-line for service or upgrades. Using a different extraction instrument would require separate supplies and reagents.

QIAGEN is the sole source manufacturer and distributor of all QIAGEN products in the USA and Canada.

Purchase Information

Action: Award

Procurement Type: Sole Source

Contract Number: 2020197

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: Police Department budget through National Institute of Justice Capacity Enhancement and Backlog Reduction Grant 2019- DN-BX-0062

AWARD RECOMMENDATION

Per Contract No. 2020197, Quote No. 200221 US01150076B0 dated 2/21/2020

<u>One</u> QIAsymphony SP Instrument	\$100,487.00
Installation	\$13,037.00
One-Year Service Agreement	\$10,000.00
Freight	<u>\$300.00</u>
Sub-Total	\$123,824.00
Estimated 8.3% Sales Tax	<u>\$8,340.42</u>
Total	<u>\$132,164.42</u>