



City Council Report

Date: August 26, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Purchase of Annual Maintenance Agreement for Forensic Equipment for the Mesa Police Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Police Department and Procurement Services recommend authorizing the purchase with Specialty Underwriters, LLC. at \$182,000, based on estimated requirements.

Background / Discussion

In May of 2020, Council approved the use of the State of Arizona's cooperative contract with Specialty Underwriters to maintain the Forensic Services Division's specialized equipment. This specialized equipment and instruments are relied upon for state-of-the-art scientific examinations in support of investigations. When equipment is purchased, the manufacturer's warranty is in effect. When a warranty expires, Forensic Services continues to maintain the equipment through individual support agreements, maintenance contracts, or extended warranties. This purchase is for the annual maintenance agreement.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2020191
Contracting Agency/Contract Numbers: State of Arizona/CTR045911
Local Consideration: Policy did not apply to this procurement method
Initial Contract Term: One (1) year
Possible Renewals: None
Funding Source: Police Department operating budget