

Citizen Participation Plan for Mason Farms Subdivision

August 1, 2022

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for the Mason Subdivision. This site is located at 1221 East Lehi Road, South of Lehi Rd East of Stapley cornering the canal. and is an application for the rezoning of 14.79 acres from RS-43 to RS-43 PAD for 4 additional single-residence housing units. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Submittal Conference: The Pre-submittal Conference with City of Mesa Development Services staff was held on June 28, 2022. Staff reviewed the application and recommended that adjacent residents, and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors - focused on 1,000 feet from site but may include more.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to a series of Two neighborhood meetings to be held on the site location.
 - a. The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
 - b. The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will copy to the City of Mesa Planner.

3. Neighborhood Associations, Homeowners Associations, and neighbors within 1,000 feet of the site will be mailed to inform them personally of the project and receive comments via contact info.
4. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received shall be uploaded to the record for the case.]

Schedule:

Pre-Submittal Conference - June 28, 2022

Application Submittal - Aug 1, 2022

Mailings - Aug 25, 2022

First neighborhood meeting - September 12, 2022

Second neighborhood meeting - September 26, 2022

Submittal of Citizen Participation Report and Notification materials - September 27,

2022 Planning and Zoning Board Hearing - October 26, 2022