



# City Council Report

**Date:** September 10, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Ratification of the Emergency Purchase and One-Year Renewal to the Term Contract for Emergency Electric Line Services for the Energy Resources Department (**Citywide**)

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Energy Resource Department and Purchasing recommend ratifying the purchase at \$135,000 for Year 4; and authorizing the renewal, with NPL Construction Co. (Primary Award) and Wilson Construction Co. dba Wilson Utility Construction Co. (Secondary Award) at \$270,000 for Year 5, based on estimated requirements.

## Background / Discussion

This contract provides standby/on-call emergency response electric line service crews to perform emergency repair work on the City's electric transmission and/or distribution facilities as directed by Energy Resources Electric Utility. The repair work includes pole setting, hot line transfers, installing wire and cable, and general line work. The contract has established hourly rates including labor and equipment for three and four-man crews for standby/on-call emergency response electric line crew services as-needed during emergency conditions.

Due to a misunderstanding between the departments during the Year 4 renewal process, the contract was only renewed for \$15,000 when Energy Resources really wanted to have the larger amount available for emergency services. The City incurred various storm damage requiring emergency electric line services on 7/9, 7/10, 8/8 and 8/9/2018 in the amount of \$58,676.17 and other emergency conditions are expected to incur increased expenditures up to \$135,000 for Year 4. This emergency purchase to increase the dollar threshold was approved by the City Manager's office as provided in the City Code.

NPL Construction Co. and Wilson Utility Construction Co. agreed to renew the contract under the same terms, conditions and current pricing. The vendors have maintained pricing for the past 4 years. The City has been satisfied with each vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract at the original contract authorization level of \$270,000 for Year 5.

## **Purchase Information**

Actions: Emergency Purchase: Immediate preservation of the public safety  
Renewal (2<sup>nd</sup> of 2 possible)

Procurement Type: Request for Bids

Contract Number: 2014269

Responses Received: 3 (1 deemed as Non-Responsive)

Original Council Award Date: 8/25/2014

Initial Contract Term: Three years

Funding Source: Energy Resources Department – Electric Utility operating budget