



City Council Report

Date: February 26, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract with Two Years of Renewal Options for Private Security Guard Services for Various City Departments **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Mesa Police, Economic Development, Arts and Culture, and Library Departments and Purchasing recommend increasing the dollar limit with Universal Protection Service, LP dba, Allied Universal Security Services Year 3 by \$615,000 from \$1,540,000 to \$2,155,000 annually, based on estimated usage, and with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides private security officer services. The scope of work includes unarmed physical security services, mobile patrol using a golf cart, shuttle services for employees between City buildings and parking structures, and security for special events and festivals that are hosted by the City. Services are required for various City locations such as Mesa Arts Center, Mesa Libraries, and Police facilities.

The City is currently in Year 3 of the contract (5/1/2023 to 4/30/2024). This increase is for security officer salary increases based on industry standards for security guards which are allowable per the contract. The respective departments are in support of the increases and agree this will attract high-quality security personnel to our contract pool. Additionally, Economic Development will begin using Allied Universal Security Services at AZLabs. Their estimated annual usage is \$300,000.

Purchase Information

Action: Amendment (Year 3)
Procurement Type: Request for Proposals
Contract Number: 2021073

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Mesa Police, Economic Development, Arts and Culture - MAC, Business Services, and Library Departments operating budgets

Dollar Limit History

Original Council Award – 4/5/2021:	\$1,300,000.00
Council approved Increase – 6/6/2022:	<u>\$240,000.00</u>
Current Annual Contract Value (Year 3):	\$1,540,000.00

This Increase Request (for third-term) – 2/26/2024:	<u>\$615,000.00</u>
New Contract Value (through 4/30/2024):	<u>\$2,155,000.00</u>

Up to a maximum of two years of renewal options subject to Administrative review:	\$2,155,000.00
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