



Fees and Charges Report

Date: March 5, 2026

To: Audit, Finance, and Enterprise Committee

Through: Ken Cost, Assistant City Manager

From: Stephen Umpleby, Presiding City Magistrate
Shawn Hought, Court Administrator

Subject: Municipal Court Update to Schedule of Fees and Charges, Citywide

Purpose and Recommendation

The purpose of this report is to recommend an increase of \$3.00 to the Court Construction Fee, from \$34.50 to \$37.50 per filing, effective July 1, 2026. The Court Construction Fee helps pay for the debt service associated with the construction of the Mesa Municipal Court facility.

Background

A Court Construction Fee of fifteen dollars (\$15.00) was established by Ordinance No. 4416 in 2005 to offset costs associated with the construction, debt service, furniture, fixtures and equipment of a new Mesa Municipal Court facility. The ordinance was revised in November 2006 by Ordinance No. 4621, increasing the fee to \$16.50.

Discussion

Ordinance No. 4621 states that *“this fee shall be increased July 1, 2008, and every third year thereafter in the amount of three dollars (\$3.00) and shall be discontinued upon retirement of debt associated with construction of the new court facility.”* The current fee amount effective in 2023 is \$34.50.

Alternatives

The increase is outlined in City ordinance, therefore, any alternatives to the implementation of the prescribed \$3.00 scheduled increase would require a revision to the existing ordinance.

Fiscal Impact

Increasing the Court Construction Fee will ensure compliance with the existing ordinance and will continue to reduce the debt service liability associated with the construction of the Mesa Municipal Court. The approved fee increase to \$37.50 is projected to result in

an estimated total of \$81,525 in collected fees, supporting continued cost recovery for the construction of the court facility.

Coordinated With

The Mesa Municipal Court coordinated with the City Attorney's Office and the Office of Management and Budget for this report.

Fees & Charges Schedule – Key

Heading Configuration

<u>Schedule of Fees & Charges</u>
Department
Contact Information
HEADING 1
HEADING 2
<i>Heading 3</i>
Description of Fee
Description of Fee 2

Font Indications

Font	Font Indications
Regular Font	Existing fee or language
Strikethrough	Fee or language will be deleted from the Fee Schedule
BOLD CAPS	Language is being added to Fee Schedule
Bold	New or increased Fee Amount

Schedule of Fees & Charges

Exhibit A –

Department: Municipal Court

Description of Service	Current Fee Range	Proposed Fee Range	Unit	Total Fiscal Impact	Notes
Court Construction Fee:	\$34.50	\$37.50	Per Case	\$81,525.00	Automatic: Note: per Ordinance 4621, fee is increased every three years until debt service is paid off.

Estimated Total Annual Fiscal Impact: \$81,525.00