



## Citizen Participation Report

**Date:** October 27, 2023

**Purpose:** The Purpose of this Citizen Participation Report is to inform the City of Mesa of the neighborhood outreach efforts and any received correspondence from concerned neighbors.

**Contact:**

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**Meetings:** The initial Pre-application meetings were held on April 11, 2023 and May 10, 2023 under PRS23-00250.

**Action Plan:** The following plan is designed to accommodate the surrounding properties and comply with the request for neighbor and neighborhood involvement by the City of Mesa:

1. Contact and invite all property owners by mail within 1,000' of the site, and registered neighborhoods and HOA's within 1 mile of the site as provided by City of mesa staff, regarding an October 27, 2023 neighborhood meeting as well as all Planning & Zoning and City Council meetings.
2. Hold a neighborhood meeting with the parties identified above on October 27, 2023 and mail invites for the same by October 17, 2023.
3. Post all required Council or Zoning notices on the Property as may be required by City planning staff.
4. Submit a Citizen participation Report with the results of all outreach and meetings to the City of Mesa at least 10 business days prior to any public hearing.
5. All persons listed will receive a letter with the project description and conceptual site plan and be provided information on how to participate/comment on the proposed CUP and minor site plan modification at any relevant neighborhood meeting, Planning and Zoning Meeting, or City Council meeting. Exhibits and mailing lists for all property owners, registered neighborhoods, and HOA's will be submitted to the City of Mesa for verification and review.

**Plan and Activity Report:** As of 10/30/2023 the following actions have occurred:

1. As a general note, all required Notices and Letters were mailed in accordance with City of Mesa deadlines to all property owners within 1,000' of the site, registered neighborhoods within 1 mile of the site, and HOA's within 1/2 mile of the site regarding the scheduled Planning and Zoning hearing and in-person Neighborhood Meeting.
2. Applicant created and submitted to the City of Mesa a list of all owners within 1,000' of the site, along with a corresponding exhibit map, as well as a list of all registered neighborhoods within 1 mile of the site and HOA's within 1/2 mile of the site, along with sample notices which were to be mailed to such parties.

3. Applicant spoke personally with Association management for the Superstition Springs Community Association (commercial division) about the intent to develop a school. Management was supportive of the project and was quick to approve submitted sign designs and intent with the site.
4. Mailings to all owners within 1,000' of the site, registered neighborhoods within 1 mile of the site, and HOA's within 1/2 mile of the site were prepared and mailed on October 17, 2023 providing notice and invitation to an in-person public meeting to be held at 1440 S. Clearview Ave., Mesa, AZ 85209 on October 27, 2023 from 2-3pm. Meeting location is the actual proposed site for the project. The notice included contact information for the applicant along with proposed site plans and project description for the intended change of use to a private school.
5. An in-person neighborhood meeting was held on October 27, 2023 from 2-3pm at 1440 S. Clearview Ave., Mesa, AZ 85209 as intended. No property owners or representatives of any registered neighborhoods or HOA's attended the event. The only individuals in attendance were representatives for the applicant. No return correspondence was received from any notified party and no questions or concerns were raised.
6. On October 27, 2023, applicant installed a sign-post on property notifying the public of the application for Council Use Permit and Site Plan Review with all meeting details and contact information for applicant. Applicant further submitted all required affidavits and consent/waiver forms related to such posting.
7. Letters to all owners within 1,000' of the site, registered neighborhoods within 1 mile of the site, and HOA's within 1/2 mile of the site were prepared and provided to the City of Mesa for mailing on October 26, 2023 informing them of the application for Council Use Permit and Site Plan Modification together with notice of the Planning and Zoning hearing on November 15, 2023 and their opportunity to participate and comment. Contact information for the applicant as well as City staff was included in the notice together with the relevant Case #'s and description of the proposed project. Exhibits including a site plan and project description were also included in the mailing as well as instructions on how to participate remotely and telephonically.
8. As of the date of this Citizen Participation Report there have been **0 responses** to all of the mailings and meetings. No other responses have been received from any neighbor as a result of the mailings, and no other feedback has been received as a result of either the in-person neighborhood meeting.

I certify that the above information is true and correct to the best of my knowledge.

October 27, 2023

Nathan Palmer, Manager

Polaris RE Holdings, LLC