

Meeting Minutes

**Save the Family
Tom and Wanda Eaton Classroom for Success
125 E. University Drive
Mesa, Arizona 85201**

The Housing and Community Development Advisory Board (HCDAB) of the City of Mesa met on December 7, 2017, at 6:00 p.m. in the Tom and Wanda Eaton Classroom for Success of Save the Family, 125 E. University.

MEMBERS PRESENT

Kris Woolley – Chair
Stephen Sparks – Vice Chair
Susan Brenton
Derek Brosemann
Diana Yazzie Devine
Heather Kay
Tom Stapley
Linda Starr

MEMBERS ABSENT

Mara Benson

STAFF PRESENT

Emily Greco
Jenni Hale
Liz Morales
Ray Thimesch

GUESTS

Jacki Taylor
Jenn Hiett

I. Chair's Call to Order

Kris Woolley called the meeting to order at 6:08 p.m.

II. Approval of Minutes

- A. A motion to approve the HCDAB minutes from the November 2, 2017 meeting was made by Susan Brenton; seconded by Stephen Sparks; the motion was carried by a vote of 8-0.

III. Items from Citizens Present

There were no items presented.

IV. Discussion and Action Items

- A. **Housing Master Plan** – Discussion only; no action was taken by the Board. Liz presented an overview of the work done by the consultants on the Housing Master Plan to identify the housing needs for Mesa. The first phase was to gather data; demographic and housing trends. The second phase will be to obtain public input. The public input/feedback/recommendations received will be presented Fall 2018, and will provide a framework of potential policy procedures that can be reviewed and adopted by City Council. Liz thanked Emily Greco for her great work in helping her on this project.
- B. **Motion to convene Public Hearing #1 – To solicit and hear public comments for the Low-Income Housing Tax Credit proposals for the FY 2018/2019 Annual Action Plan** – A motion to convene was made by Susan Brenton; seconded by Tom Stapley; the motion carried by a vote of 8-0.

No public comments were made. Per Ray Thimesch, to date there have not been any proposals received.

- C. Motion to close Public Hearing #1 – To solicit and hear public comments for the Low-Income Housing Tax Credit proposals for the FY 2018/2019 Annual Action Plan** – A motion to close was made by Heather Kay; seconded by Tom Stapley; the motion carried by a vote of 8-0.
- D. Motion to cancel the February 1, 2018 regular HCDAB Meeting** – A motion to cancel the February 1, 2018 regular HCDAB Meeting was made by Linda Starr; seconded by Susan Brenton; the motion carried by a vote of 8-0.

Due to the CDBG, ESG, HOME, and Human Services Funding Application process, there will be two special HCDAB meeting dates in February for review of the applications:

- 1. **Special Meeting** – Tuesday, February 6, 2018 at 5:00 p.m. at Mesa City Plaza Room 170
- 2. **Special Meeting** – Wednesday, February 7, 2018 at 5:00 p.m. at Mesa City Plaza, Room 170

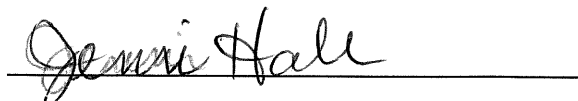
- E. Tour of Save The Family** – Discussion only; no action was taken by the Board.

V. Scheduling of meetings, future agenda items, and general information, including those set forth below

- A. Next regular HCDAB Meeting – January 4, 2018**—A motion to change the January 4, 2018 meeting to January 11, 2018 — A motion to change the January 4, 2018 meeting to January 11, 2018 was made by Kris Wooley; seconded by Linda Starr; the motion carried by a vote of 8-0. Location: Council Chambers – Lower Level, 57 E First Street, Mesa, AZ 85201, at 6:00 p.m.
- B. Point-In-Time Homeless Street and Shelter Count – January 23, 2018**
- C. Special HCDAB Meeting – Tuesday, February 6, 2018, 5:00 p.m.**
Mesa City Plaza, 20 E. Main Street, Room 170
- D. Special HCDAB Meeting – Wednesday, February 7, 2018, 5:00 p.m.**
Mesa City Plaza, 20 E. Main Street, Room 170
- E. Community and Cultural Development (CCD) Meeting**
Thursday, February 8, 2018, 8:00 a.m.
Council Chambers – Lower Level, 57 E First Street, Mesa, AZ 85201

VI. Adjourn the meeting

A motion to adjourn the meeting was made by Susan Brenton; seconded by Linda Starr; the motion was carried by a vote of 8-0. The meeting was adjourned at 7:10 p.m.



Submitted by Jenni Hale, Administrative Support Assistant I

The City of Mesa is committed to making its public meetings accessible. For accommodations, translation, or additional information, please contact the City Manager's Office at least 48 hours in advance of the meeting at (480) 644-3333 or AzRelay 7-1-1 for those who are deaf or hard of hearing.

Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al 480-644-2767.