



City Council

Date: June 17, 2013
To: City Council
Through: Karolyn Kent, Deputy City Manager
From: Elizabeth Huning, City Engineer
Michele Davila, Sr. Fiscal Analyst
Subject: 2013/2014 Proposed Schedule of Fees and Charges

Strategic Initiatives



Purpose and Recommendation

This report provides specific information regarding proposed changes to fees and charges for grading inspection and miscellaneous services provided by the Engineering Department. The proposed changes to fees and charges outlined in this report have been reviewed by staff and are recommended for City Council approval.

Background

Annually, the Engineering Department reviews the fees that are charged to provide inspection and other miscellaneous services. The proposed adjustments reflect increases in the City's cost to provide these services. The attached Proposed Changes to Fees and Charges identifies fees by category and the anticipated fiscal impacts for fiscal year (FY) 2013-2014. Additionally, the Engineering Department is proposing to transfer the Broadband fees from the Information Technology (IT) Department (F155) to the Engineering Department (F165).

Discussion

The Engineering Department conducted an analysis of its current fees and charges based on increased City personnel costs and equipment expenses. As a result of these efforts, the Engineering Department proposes to increase the Developers' Obligation for Street Lighting – Arterial Streets and Collector/Residential Streets fees, Public Right-of-Way Encroachment, and the Residential Abandonment fees. The proposed increase in Document and Records Copying fees reflects the increased cost of printing; the Engineering Department proposes to increase these fees in order to recover those increased costs.

The Engineering Department is recommending deleting the Grading Inspection Fee as these fees are already being collected in the sheet fees charged by Development Services to developers for plans. Additionally, the Engineering Department does not

provide the following services and, as a result, recommends these fees/charges be deleted: Pavement Placement Bond Fees; Subdivision Lot Staking for Inspection and Street Light Cabinet Control Panels; Public Right-of-Way Landscaping Inspection Fees or Public Street Sign Fees.

Alternatives

An alternative to the proposed fee increases would be to maintain current fees and charges. This would result in the City not fully recovering the cost of providing these services.

Fiscal Impact

Adopting the proposed fee increases will have an overall revenue increase impact of \$4,122.00 per year. The Engineering Department also proposes to transfer the Broadband fees from IT (F155) to ENG (F165). This transfer will not represent an increase in revenues to the City, but a change in Department management only. Broadband revenues collected are approximately \$356,000.00 per year.

Coordinated With

The IT Department would be impacted by the recommendation to transfer Broadband fees to the ENG Department.