



# City Council Report

**Date:** November 18, 2024  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Use of a Cooperative Contract for On-Call Manhole Rehabilitation Services for the Water Resources Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Procurement Services recommend authorizing the purchase using the City of Peoria cooperative contract with Pipeline Video Inspection, LLC. dba Southwest Environmental at \$1,000,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The Water Resources Department performs manhole rehabilitations primarily to ensure safety by maintaining the structural integrity of the manhole. This prevents water infiltration and sewage exfiltration. Rehabilitation is more cost-effective than replacement, reducing long-term maintenance expenses, minimizing service disruptions to the community, and extending the lifespan of these assets.

Currently, all manhole rehabilitation is managed as a project by Engineering. Moving forward, minor rehabilitations will be handled by Water Resources through this contract, while major projects will continue to go through Engineering. This change will streamline the process and reduce costs and delays.

The City of Peoria cooperative contract has been competitively bid and meets the City's procurement requirements. Utilizing Peoria's contract allows the City to receive competitive rates based on a formally solicited agreement. The City believes the price is fair and reasonable and soliciting for these services would not result in the City receiving more favorable pricing or terms.

## Purchase Information

Action: Award  
Procurement Type: Cooperative Contract Use  
Contract Number: 2025076  
Contracting Agency/Contract Numbers: City of Peoria/P23-0076

Local Consideration: Policy did not apply to this procurement method

Initial Contract Term: 11/18/2024 – 8/31/2025

Possible Renewals: Up to a maximum of three (3) years subject to Administrative review and approval

Funding Source: WW Utility Replacement Extension and Renewal fund and WW Utility Revenue Obligations