



City Council Report

Date: May 6, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two-Year Renewal Options for Temperature Controlled Locking Drug Cabinets for the Mesa Fire and Medical Department **(Single Bid) (Funded by General Fund operating budget and Capital General Fund) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

Mesa Fire and Medical Department (MFMD) and Procurement Services recommend awarding the contract to the single, responsive, and responsible bidder, Budd Medical and Fire Equipment, LLC at \$125,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index. Funded by General Fund operating budget and Capital General Fund.

Background / Discussion

Mesa Fire and Medical Department (MFMD) provides pharmaceuticals to patients during emergency response calls. Many of these pharmaceuticals cannot tolerate the intense Arizona heat and require a temperature-controlled environment. Some of the pharmaceuticals fall into the narcotic category, and per City policy, must be stored in a controlled locked container. This contract will provide for the purchase of replacement cabinets and additional cabinets for new emergency response vehicles and facilities.

Procurement Services solicited bids for temperature-controlled locking drug cabinets on January 25, 2024, and bids were due February 8, 2024. The City received one bid response. Procurement Services is not aware of any other vendors that carry a product that can meet the specifications.

Purchase Information

Action: Award
Procurement Type: Request for Bids
Contract Number: 2024101
Local Consideration: Not applicable as there were no Mesa responses
Initial Contract Term: Three-years
Possible Renewals: Up to a maximum of two (2) years subject to Administrative review

and approval

Funding Source: General Fund operating budget and Capital General Fund.

Bid Responses

Budd Medical and Fire Equipment, LLC. \$109,917.90 (Recommended)
Gilbert, AZ

*Skaggs Companies, Inc. dba Skaggs Uniforms (Non-Responsive)
Mesa, AZ

Response was intended for a different solicitation