



# City Council Report

**Date:** January 13, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal with a One-Year Renewal Option to the Term Contract for LED Modules for Traffic Control Signals for the Transportation Department  
(Citywide)

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Transportation Department and Purchasing recommend authorizing the renewal with Leotek Electronics USA, LLC, at \$112,700 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

## Background / Discussion

This contract provides LED modules for traffic signal lights to perform on-going traffic signal maintenance per technical specifications. These vehicle type LED retrofit modules fit in all standard, incandescent vehicle traffic signal housings and are used for the replacement of the reflector, socket, gasket, and lens assembly of an incandescent vehicle signal indication.

Technical specifications provide the minimum performance requirements for 8-inch, 12-inch round, and 16x18 inch countdown pedestrian LED traffic signal modules and LED lamp modules for programmable visibility signals. The LED modules meet technical specifications per "Vehicle Traffic Control Signal Heads: Light Emitting Diode Vehicle Arrow Traffic Signal Supplement", "Vehicle Traffic Control Signal Heads: Light Emitting Diode Vehicle Circular Traffic Signal Supplement" (VTCSH) and "Pedestrian Traffic Control Signal Indications" (PTCSI), as published by the Institute of Transportation Engineers.

Leotek Electronics USA agreed to renew the contract without a pricing increase. The City has been satisfied with vendor's performance. The vendor has provided dependable service and delivery times have exceeded expectations. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Procurement Type: Request for Bids  
Contract Number: 2017090  
Original Council Award Date: 2/6/2017  
Initial Contract Term: Three years  
Possible Renewals: One-year renewal subject to Administrative review and approval  
Funding Source: Transportation Department operating budget