



# City Council Report

**Date:** April 20, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Ratification of the Emergency Purchase of Retread Tires for the Materials and Supply Warehouse (for the Environmental Management and Sustainability Department) **(Citywide)**

## Recommendation

Council is requested to approve the emergency purchase as recommended.

The Business Services Department and Purchasing recommend ratifying the purchase from the contract with Border Recapping, LLC, at \$29,172.96.

## Background / Discussion

This emergency purchase provided for 96 retread tires for Solid Waste refuse trucks. Materials and Supply Warehouse proactively continues stocking necessary items for City departments. In September 2019, the Warehouse placed an order of 240 retread tires with the City's current vendor, Jack's Tire & Oil, and to date has only received 126 tires. In anticipation and response of a potential shortage of these tires due to COVID-19 and manufacturing shutdowns, Materials and Supply purchased these retread tires for their stock inventory. The City requires retread tires on a regular basis to continue essential Solid Waste operations.

Environmental Management & Sustainability has a fleet of 42 refuse trucks and each truck has 8 to 10 tires per vehicle. The City recaps approximately 1,550 tires each year. The average cost of a new heavy-duty refuse truck tire is \$650 per tire while the average cost to recap that same tire is approximately one-third the price.

The City Manager's Office authorized the emergency procurement as necessary for the immediate preservation of public health and public safety on 3/23/2020.

## Purchase Information

Action: Emergency Purchase: Immediate preservation of the public health and safety  
Procurement Type: Single Quote  
Contract Number: 2020176  
Funding Source: Business Services Department – Materials and Supply operating budget through the Warehouse Internal Services Fund