

Citizen Participation Plan for The Rosetta Room

Case # PRS24-00737

December 9, 2024

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, schools, and businesses in the vicinity of the site of an application for The Rosetta Room. This site is located at 104 E 1st St Mesa, AZ 85210, and the application is for a site plan and special use permit. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

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Pre-Submittal Conference: The Pre-Submittal Conference with City of Mesa Development Services staff was held on September 6, 2024. Staff reviewed the application and recommended that adjacent residents be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with this application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - a. All registered neighborhood associations within one mile of the project.
 - b. Homeowners Associations within one half mile of the project.
 - c. Interested neighbors - focused on 1,000 feet from site, but may include more.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and invitation to one neighborhood meeting, to be held at The Nile Coffee Shop (105 W Main St Mesa, AZ 85201).
 - a. The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
 - b. The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.
3. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received shall be included in the Citizen Participation Report.]

Schedule:

Pre-Submittal Conference - September 6, 2024
Application Submittal - December 9, 2024
First neighborhood meeting - January 14, 2025
Submittal of Citizen Participation Report and Notification materials - December 12, 2024
Planning and Zoning Board Hearing - February 2025