



City Council Report

Date: May 6, 2019
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Two-Month Extension and Dollar Limit Increase to the Term Contract for Emergency Medical Supplies for the Mesa Fire and Medical Department (Citywide)

Recommendation

Council is requested to approve the contract amendment as recommended.

The Mesa Fire and Medical Department and Purchasing recommend increasing the dollar limit with Bound Tree Medical, LLC; Life-Assist, Inc.; Concordance Healthcare Solutions LLC; and S&W Healthcare Corp.; by \$210,000, from \$532,000 to \$742,000.

Background / Discussion

This contract provides medical supplies as specified for all emergency medical operations. Emergency medical supplies includes: airway/oxygen delivery items; diagnostic supplies; first aid supplies; immobilization and related supplies; infection control; instruments; IV supplies; monitoring/defibrillation; oxygen equipment; patient handling; splinting and related equipment; suction and related equipment; wound care and related supplies; and miscellaneous supplies.

Mesa Fire and Medical (MFMD) requested and management approved the increase of \$25,000 for estimated expenditures of emergency medical supplies through December of 2018. In January 2019, a request through Council was approved to increase the contract by \$130,000 and renew the contract for 6 months. MFMD is continuing to work on the rebid for this contract and is requesting a 2-month extension and dollar-limit increase of \$210,000 to continue purchasing emergency medical supplies until the new contract goes into effect. MFMD purchases an average of \$30,000 per month in emergency medical supplies and related equipment. The current supply vendors have agreed to the two-month extension; the rebid should tentatively be complete by July of 2019.

Purchase Information

Action: Amendment (Renewal and Dollar Limit Increase)
Procurement Type: Request for Bids
Contract Number: 2015234
Initial Contract Term: Three years

Funding Source: Fire and Medical Department operating budget
Original Council Award Date: 11/9/2015

Dollar Limit History

Original Award Amount (Years 1, 2 and 3):	\$377,000.00
Admin approved request 12/6/2018:	\$25,000.00
Renewal and increase request approved 1/7/2019:	\$130,000.00
Renewal and increase request 5/6/2019:	<u>\$210,000.00</u>
New Contract Term and Amount (through 5/31/2019):	<u>\$742,000.00</u>