

# Special Event Liquor License Application Attachment B

Licensing Office  
55 North Center Street  
**Mailing Address:**  
PO Box 1466  
Mesa, Arizona 85211-1466  
480-644-2316 Telephone  
480-644-3999 Fax  
www.mesaaz.gov



**If you intend to serve alcohol at your special event, you will need to obtain a Special Event Liquor License or an Extension of Premises from the City of Mesa Licensing Office. This must be submitted at least 60 days prior to the event. A license is required with special provisions outlined. Plan a minimum of 60 days to complete this process.**

Check all that apply:

- Free/Host Alcohol  
 Beer
  Alcohol Sales  
 Beer and Wine
  Host and Sale Alcohol  
 Beer, Wine and Distilled Spirits

Do you plan to secure a:

**Special Event Liquor License** - The Special Event Liquor License fee is \$25 and must be approved by the City Council. After city approval, your application must be submitted to, and approved by, the State of Arizona. There are fees involved at the State. This license can only be obtained by a non-profit organization, 501(C). (Complete the [State of Arizona Special Event Liquor Application](#) and site plan and submit it with this Attachment B.)

**Extension of Premises License** - There is no fee involved with the Extension of Premises. This is allowed when a liquor license is already in effect and you want to extend the area where liquor is sold. (Complete the [State of Arizona](#)

[Extension of Premises Application](#) and site plan and submit it with this Attachment B.)

If this is an Extension of Premises, are there any other activities taking place except for the sale of liquor in the extended area? No  Yes  Type of activities taking place: \_\_\_\_\_

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event service area is fenced in and there is only one point of entry/exit, a roaming security guard will be on site for the duration of the event.

**If applying for a Special Event Liquor License the following must be provided:**

|  |                         |
|--|-------------------------|
| <u>Las Sendas Elementary School Parent Teacher</u> | <u>86-0884956</u>       |
| Charity's or Organization's Name                   | 501 (C)#                |
| <u>Lindsey Clayton</u>                             | <u>President</u>        |
| Name of Contact at Charity/Organization            | Title with Organization |
| <u>Lindsey Clayton</u>                             | <u>Phone Number</u>     |
| On-Site Agent Responsible for Liquor               |                         |

How will attendees over the age of 21 be identified? ticket sales age verification, purchasers will verify they are 21+ at event check in.  
 this is a 21+ event, no attendees will be under the age of 21

What controls will be used to keep attendees under the age of 21 from obtaining alcohol at the event? \_\_\_\_\_  
 this is a 21+ event, no attendees will be under the age of 21, a security officer will be present to monitor attendees

Will food be served? Yes  No  If yes, what type of food will be served heavy appetizers and desserts from Nandos  
 Seating capacity of designated area: # <sup>220</sup> \_\_\_\_\_



CSR:  
Amount:

**RECEIVED**  
FEB 15 2024  
CITY OF MESA  
LICENSING OFFICE



**SPECIAL EVENT LICENSE**  
**APPLICATION FEE \$25.00 PER DAY**

Arizona Department of Liquor Licenses and Control  
800 W. Washington St. 5<sup>th</sup> Floor Phoenix, AZ 85007  
(602) 542-5141

**DLLC USE ONLY**

Job #:  
Date Accepted:  
CSR:  
License #:

**Application MUST be submitted to the Department of Liquor 10 days prior to the event.**

**SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.**

- Applicant: Clayton, Lindsey  
(Must be an Officer/Member of the Non Profit Entity) Last First Middle
- Applicant's mailing address: 3120 N Red Mountain, Mesa, AZ 85207  
Street City State Zip
- Applicants home/cell phone: [REDACTED] Applicant's business phone: \_\_\_\_\_
- Applicant's email address: president@lspto.org
- Special Event Name: Kentucky Derby Annual Auction and Fundraiser
- Name of Non-Profit Organization, Candidate or Political Party/Gov.: LAS SENDAS ELEMENTARY SCHOOL-PARENT TEACHER ORGANIZATION
- Non-Profit/IRS Tax Exempt Number: 86-0884956
- Arizona Corporation Commission File #: 08840640 If out of State please specify: \_\_\_\_\_  
(Attach letter of good standing)
- Event Location Name: Las Sendas Trailhead Member's Club
- Event Address: 7900 E Eagle Crest Dr, Mesa, AZ 85207

**Dates and Hours of Event - Days must be consecutive and may not exceed 10 consecutive days.**

**\*\*SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY\*\***

| Days    | Date             | Day of Week     | Event Start Time AM/PM | License End Time AM/PM |
|---------|------------------|-----------------|------------------------|------------------------|
| DAY 1:  | <u>4/27/2024</u> | <u>Saturday</u> | <u>6:00 pm</u>         | <u>10:00 pm</u>        |
| DAY 2:  | _____            | _____           | _____                  | _____                  |
| DAY 3:  | _____            | _____           | _____                  | _____                  |
| DAY 4:  | _____            | _____           | _____                  | _____                  |
| DAY 5:  | _____            | _____           | _____                  | _____                  |
| DAY 6:  | _____            | _____           | _____                  | _____                  |
| DAY 7:  | _____            | _____           | _____                  | _____                  |
| DAY 8:  | _____            | _____           | _____                  | _____                  |
| DAY 9:  | _____            | _____           | _____                  | _____                  |
| DAY 10: | _____            | _____           | _____                  | _____                  |

**SECTION 2** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 1 Number of Security Personnel  Fencing  Barriers

\* **Must** explain security measures: Security will be at the event. Venue is self-contained with only 1 main entry/exit. Security office 21 + event, participants verify their age during tickets sales and IDs are checked at check-in; no guests under 21 permitted.

**SECTION 3** What is the purpose of this event?

\*  On-site consumption      \*  Off-site (auction/wine/distilled spirits pull)      \*  Both

How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?  
Check one of the following boxes. (R-19-318)

A)  Special Event being held on an **unlicensed** premises will require approval and signature by the Local Governing Body on page 3. (If checked move to section 4)

B)  Will this event be held on a currently licensed premises and within the already approved and licensed area?  
(**Must attach a letter from the licensed premises with an explanation of the option checked below**)

- | Name of Business   | License Number | Phone (Include Area Code) |
|--|----------------|---------------------------|
| <input type="checkbox"/> Place license in non-use - <i>Special Event Licensee selling all alcohol without retailer involvement</i><br><b>Must attach letter from the location suspending license for duration of special event</b>   |                |                           |
| <input type="checkbox"/> Dispense and serve all spirituous liquors under retailer's license - <i>Business operates normally, minimum of 25% of gross revenue from alcohol sales is donated to licensee</i>   |                |                           |
| <input type="checkbox"/> Dispense and serve all spirituous liquors under special event - <i>The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be separated from any alcohol used during the special event. Must attach letter from the location suspending license for duration of special event</i> |                |                           |
| <input type="checkbox"/> Split premise between special event and retail location - <i>Both the special event licensee and the retailer will conduct sales of alcohol. (These sales will be done in separate areas. If alcohol is donated or purchased by the special event licensee it must be in a separate area than the alcohol that is dispensed by the licensed retailer.)</i>                                      |                |                           |
| <input type="checkbox"/> <b>Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions</b> - <i>Retailer will still be permitted to conduct all normal sale and service of alcohol.</i>  |                |                           |

**SECTION 4**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

Yes  No If yes, attach letter of explanation.

2. How many special event days have been issued to this organization during the calendar year? 0,1 pending

3. Is the Organization using the services of a Special Event Contractor? (A licensee can utilize the services of a special event contractor who may purchase and sell alcohol on behalf of the licensee. If no special event contractor is listed, the licensee is responsible for the sales and service of alcohol.)

\*  Yes  No If yes, please provide the Name of the Special Event Contractor: Couple of Bartenders

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?  
(Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be the special event contractor)

Yes  No if yes, please provide the Name of Licensee: \_\_\_\_\_ License #: \_\_\_\_\_

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100 PERCENT.**

Attach additional sheet if necessary.

**AMENDMENT**

Name: Las Sendas Elementary School Parent Teacher Organization Percentage: 100

Address: 3120 N Red Mountain, Mesa, AZ 85207  
Street City State Zip

Name: \_\_\_\_\_ Percentage: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

**ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 5** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local governing body before submitting to the Department of Liquor Licenses and Control. Please contact the local governing board for additional information.

**APPLICANT SIGNATURE**

**Declaration:**  
I, (Print Name) Lindsey Clayton, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.  
Lindsey Clayton  
Signature

**LOCAL GOVERNING BODY**

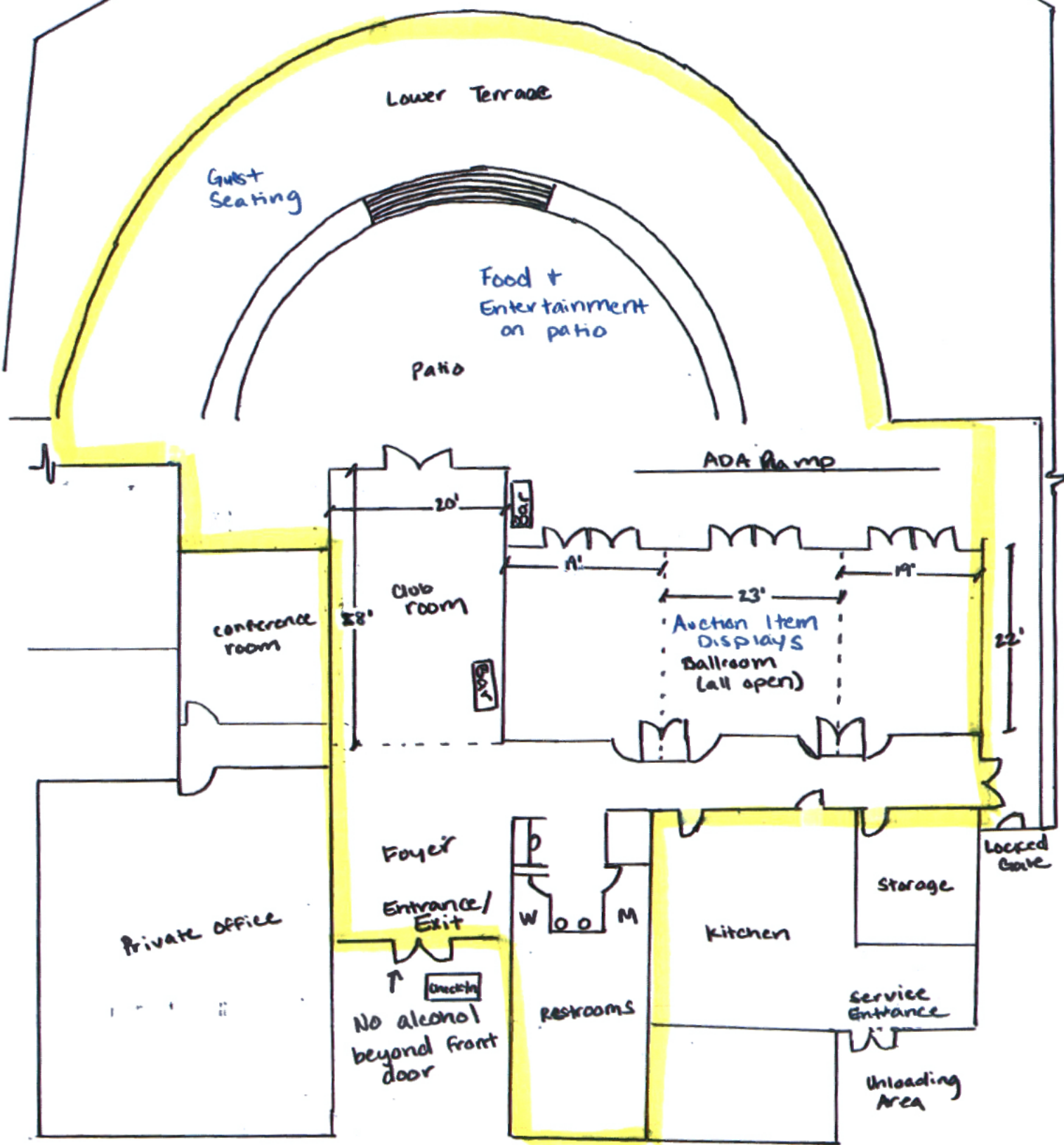
Date Received: \_\_\_\_\_  
I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)  
On behalf of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(City, Town, County) Signature Date Phone

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**AZDLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Lawn is completely fenced in  
5' metal security fence



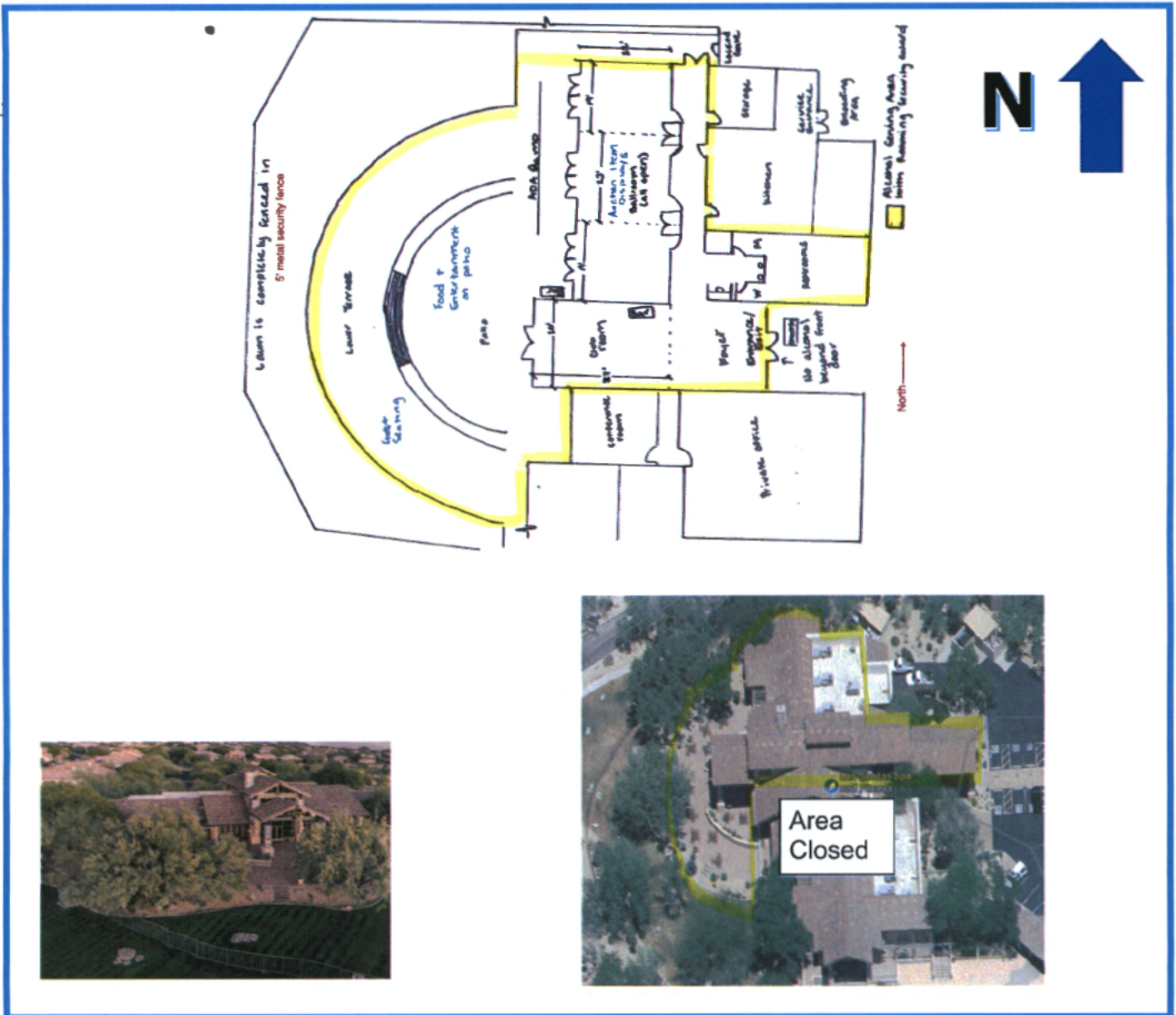
North →

Alcohol Serving Area  
with Roaming Security Guard

**SPECIAL EVENT PREMISES DIAGRAM**  
 This diagram **MUST** be submitted with Attachment B

Required information: Dimensions, serving areas, enclosure/barrier type and height (labeled), and security positions. Indicate the nearest cross streets, highway or road, if the location does not have an address. **Providing all the required information will ensure prompt application processing.** The same diagram can be submitted with both the City and State application.

A "bird's eye view" may replace the Special Event Premises Diagram. Please include all the above-required information. Visit the following link for an example <http://goo.gl/maps/J78rb>



INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JUN 05 2001**

LAS SENDAS ELEMENTARY SCHOOL  
PARENT TEACHER ORGANIZATION  
3120 N RED MOUNTAIN RD  
MESA, AZ 85207

Employer Identification Number:  
86-0884956  
DLN:  
17053060067011  
Contact Person:  
LAURIE FORTUNE ID# 95002  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Form 990 Required:  
Yes  
Addendum Applies:  
No

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(2).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. In the case of an amendment to your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, if you are involved in an excess benefit transaction, that transaction might be subject to the excise taxes of section 4958. Additionally, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please contact your key district office.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of Code sections 2055, 2106, and 2522.

Letter 947 (DO/CG)

**LAS SENDAS ELEMENTARY SCHOOL**

Contribution deductions are allowable to donors only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. See Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, which sets forth guidelines regarding the deductibility, as charitable contributions, of payments made by taxpayers for admission to or other participation in fundraising activities for charity.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt From Income Tax. If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete, so be sure your return is complete before you file it.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees.



LAS SENDAS ELEMENTARY SCHOOL

If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

In accordance with section 508(a) of the Code, the effective date of this determination letter is August 6, 1999.

This determination is based on evidence that your funds are dedicated to the purposes listed in section 501(c)(3) of the Code. To assure your continued exemption, you should keep records to show that funds are expended only for those purposes. If you distribute funds to other organizations, your records should show whether they are exempt under section 501(c)(3). In cases where the recipient organization is not exempt under section 501(c)(3), there should be evidence that the funds will remain dedicated to the required purposes and that they will be used for those purposes by the recipient.

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship (if any) to members, officers, trustees or donors of funds to you, so that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we have indicated in the heading of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



Steven T. Miller  
Director, Exempt Organizations

**ENTITY INFORMATION**

Search Date and Time: 3/4/2024 10:46:44 AM

**Entity Details**

|  |                                     |
|--|-------------------------------------|
| LAS SENDAS ELEMENTARY SCHOOL-PARENT TEACHER ORGANIZATION | <b>Entity Name:</b>                 |
| 08840640   | <b>Entity ID:</b>                   |
| Domestic Nonprofit Corporation                           | <b>Entity Type:</b>                 |
| <b>Active</b>  | <b>Entity Status:</b>               |
| 8/6/1999   | <b>Formation Date:</b>              |
| In Good Standing   | <b>Reason for Status:</b>           |
| 8/6/1999   | <b>Approval Date:</b>               |
| 8/16/2021  | <b>Status Date:</b>                 |
| 8/6/1999   | <b>Original Incorporation Date:</b> |
| Perpetual  | <b>Life Period:</b>                 |
| Educational Services                                     | <b>Business Type:</b>               |
| 2023   | <b>Last Annual Report Filed:</b>    |
| Arizona  | <b>Domicile State:</b>              |
| 5/6/2024   | <b>Annual Report Due Date:</b>      |

Original Publish Date:

11/1/1999

**Statutory Agent Information**

Name:

VERNON L NICHOLAS

Appointed Status:

Active

Attention:

Address:

40 N CENTER ST #202, MESA, AZ 85201, USA

Agent Last Updated:

1/3/2024

E-mail:

Attention:

Mailing Address:

3120 N Red Mountain, MESA, AZ 85207, USA

County:

Maricopa

**Principal Information**

| Title     | Name            | Attention | Address   | Date of Taking Office | Last Updated |
|-----------|-----------------|-----------|---|-----------------------|--------------|
| President | Lindsey Clayton |           | 3120 N RED MOUNTAIN RD, MESA, AZ, 85207, Maricopa County, USA | 7/1/2022              | 2/8/2024     |
| Director  | Lindsey Clayton |           | 3120 N RED MOUNTAIN RD, MESA, AZ, 85207, Maricopa County, USA | 7/1/2022              | 2/8/2024     |

Page 1 of 1, records 1 to 2 of 2

Address 

Attention:

Address: 3120 N RED MOUNTAIN RD, MESA, AZ 85207, USA

Privacy Policy (<http://azcc.gov/privacy-policy>) | Contact Us (<http://azcc.gov/corporations/corporation-contacts>)

**County:** Maricopa

**Last Updated:** 9/11/2023

**Entity Principal Office Address**

**Attention:**

**Address:**

**County:**

**Last Updated:**

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