



City Council Report

Date: August 18, 2025
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Purchase of 78 Time Terminals (Replacements) for Various City Departments as Requested by the Office of Enterprise Resource Planning Management Department **(Sole Source) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Office of Enterprise Resource Planning Management Department and Procurement Services recommend awarding the contract to the sole source vender, UKG Kronos Systems, LLC. at \$280,877, based on estimated requirements.

Background / Discussion

The City currently uses Kronos to accurately and efficiently track employee work hours. Time terminals are strategically placed in City facilities to provide operational efficiency and ease of use for staff. UKG has informed the City that the existing terminals are approaching their end-of-support dates, prompting the need for replacement.

The City currently uses UKG Workforce Central and is preparing to transition to UKG Pro Workforce Management, a cloud-based solution. Implementation is expected to be spring of next year. Both systems are exclusively compatible with UKG Time Terminals, and no alternative OEM or third-party options are available.

Purchase Information

Action: Award
Procurement Type: Sole Source
Contract Number: 2026011
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Funding Source: DoIT operating budget through Lifecycle funds