

# **CITIZEN PARTICIPATION PLAN**

**FOR**

**HAWES CROSSING MX**

**VILLAGE 1**

Site Plan & Design Review

Mesa, Arizona

Site at NWC of Elliot Road & 82<sup>nd</sup> Street

October 12, 2022

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood and property associations, agencies, schools, businesses, and other stakeholders in the vicinity of, or with an interest in, the Site Plan and Design Review processes for Hawes Crossing MX Village 1. The area of the Site Plan is 11.69 gross acres overall (comprising 4.50 acres of commercial and 7.19 acres of multi-family uses), and it is located at the northwest corner of Elliot Road and 82<sup>nd</sup> Street ("Site"). This Citizen Participation Plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Project Contact:**

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**Pre-Submittal Meeting:** Two pre-submittal meetings were held with City of Mesa ("City") planning staff and other City departments in April 2022 and in August 2022. Staff reviewed the application for a Site Plan and Design Review and recommended, in addition to property owners within 500 feet, the appropriate School District(s), and nearby neighborhood organizations be contacted.

**Action Plan:** In order to provide effective citizen participation in conjunction with these applications, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts the members of the community and stakeholders believe the proposed project may have.

1. A contact list will be developed for citizens and agencies in this area including:
  - a) All registered neighborhood associations within one mile of the project.
  - b) Homeowners' Associations within one half mile of the project.
  - c) Property owners within 500 feet from the Site.
  - d) School District, along with the specific schools indicated by the District that may be impacted by this application.
2. All persons listed on the contact list will receive, at a minimum, a letter describing the project, anticipated project schedule, a site plan, and invitation to a neighborhood meeting to be held at a convenient location close to the Site.

- a) This meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used, and comment forms provided. Copies of the sign-in list and any comments will be given to the City Planner assigned to this project.
3. Efforts will be made to call by telephone Neighborhood Associations, Homeowners' Associations and Neighbors within 500 feet of the Site or who express an interest in the application to further the dialogue with stakeholders and ensure more than adequate opportunity is provided for public input on the application.
4. Presentations will be made to groups of citizens or Neighborhood Associations upon request. Where appropriate meetings with individuals will also be conducted.

The schedule below includes anticipated dates for major milestones of the Site Plan and Design Review process as well as the dates of the Pre-Submittal meetings.

April 2022: Pre-Submittal Meeting #1

August 2022: Pre-Submittal Meeting #2

October 17, 2022: Submittal of Applications

November 2022: Anticipated Neighborhood Meeting

December 2022: Submittal of Citizen Participation Report and Notification Materials

January 2023: Planning and Zoning Hearing