



City Council Report

Date: September 8, 2025
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Custodial Services for City Facilities – Zone 7 for the Facilities Management Department **(Citywide)**

Recommendation

The Facilities Management Department and Procurement Services recommend increasing the dollar limit with Landmark Building Maintenance Services LLC. dba Pivot Building Services, by \$117,100 from \$848,000 to \$965,100, annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract provides custodial services such as cleaning offices, restrooms, and common areas; waste management; restocking supplies; and providing specialized cleaning services for approximately 68 City facilities. This contract ensures consistent upkeep, compliance with health and safety standards, and enhances the usability and aesthetics of City-owned properties.

A dollar increase is needed for the addition of the Northeast Public Safety Facility and the Gene Autry Clubhouse.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2025060
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval
Funding Source: Facilities Maintenance operating budget

Dollar Limit History

Original Award Amount – 1/27/2025:	\$848,000.00
This Increase Request:	<u>\$117,100.00</u>
New Annual Contract Value:	\$965,100.00