



# City Council Report

**Date:** May 18, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years Renewal Options for Electrical Services for Utilities Infrastructure for the Water Resources Department  
**(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Corbins Electric; and Swain Electric, Inc.; at \$125,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide specified electrical services for utilities infrastructure to include, but not limited to replacement of electrical wire due to wire theft or corrosion, general electrical services and electrical maintenance.

The City received two proposal responses, of which both met the minimum requirements. The evaluation committee evaluated and completed scoring of these responses against the scoring criteria in the solicitation. Based upon the evaluation results, the evaluation committee determined that Corbins, Electric and Swain Electric, Inc. each submitted an advantageous offer. Award is recommended to Corbins Electric and Swain Electric, Inc. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

## Purchase Information

Action: Award  
Procurement Type: Request for Proposals  
Contract Number: 2020057  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Initial Contract Term: Three years  
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval  
Funding Source: Water Resources Department operating budget (Operations and Maintenance) and Capital Improvement Program when applicable

**Proposal Responses**

Corbins Electric - Phoenix, AZ  
Swain Electric, Inc. - Gilbert, AZ

**Final Scoring**

Respondent	Total Points Possible / 800
Corbins Electric (Recommended)	<u>770.00</u>
Swain Electric, Inc. (Recommended)	<u>700.33</u>