



# City Council Report

**Date:** November 4, 2024  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two-Year Renewal Options for Generator Maintenance and Repair Services for the Department of Innovation and Technology **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Department of Innovation and Technology and Procurement Services evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Valleywide Generator Service (a Mesa business) at \$500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract is for the performance of routine backup generator preventive maintenance, inspections and service interval and major repair services, generator rental services, and generator refueling services for the Department of Innovation and Technology.

City staff issued a Request for Proposal to all registered and known Generator Maintenance and Repair Services vendors. Four (4) proposal responses were received. Central Power Systems and Services, LLC. did not submit the Required Response Forms and Questionnaire and was deemed as non-responsive. The remaining three (3) proposal responses met the minimum qualifications and were evaluated and scored in accordance with the City's established policies and procedures and relative to the scoring criteria in the solicitation. Based on the evaluation results, the committee recommends awarding the contract to the highest-scoring respondent.

## Purchase Information

Action: Award  
Procurement Type: Request for Proposals  
Contract Number: 2024176  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: Three (3) years

Possible Renewals: Up to a maximum of two (2) years subject to Administrative review and approval

Funding Source: Department of Innovation and Technology and Communications operating budget

### Proposal Responses

Interstate Power Systems, Inc. – Surprise, AZ

The W.W. Williams Company, LLC. – Dublin, OH

Valleywide Generator Service, LLC. – Mesa, AZ (Recommended)

### Non-Responsive Proposals

Central Power Systems and Services, LLC. (did not submit Required Response Forms and Questionnaire)

### Proposal Scoring Results

Total Possible Points	Interstate Power Systems, Inc.	The W.W. Williams Co., LLC.	Valleywide Generator Service, LLC. (Recommended)
500.00	255.42	366.00	403.32