

# Citizen Participation Plan for CMRP IPS

**Date:** January 15, 2024

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighborhood associations, agencies, and businesses in the vicinity of the site of an application for the City of Mesa Intermediate Pump Station. The site is located at 3626 East Thomas Road at the northeast corner of the intersection of East Thomas Road and North Val Vista Drive. The Intermediate Pump Station will be located within a 0.753-acre area and surrounded by 8-ft CMU block site walls. This project includes the installation of 0.5 million gallon above grade steel reclaimed water tank, reclaimed water pump station, electrical building and other related appurtenances. The site plan for this phase is required to be reviewed and approved by the Planning and Zoning Board, and Design Review Board. The Citizen Participation plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the planned project.

## **Contact:**

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## **Pre-Submittal Conference:**

The pre-submittal conference with the City of Mesa Planning was held on 11/1/22. Staff reviewed the application and recommended that the Somerset Estates Homeowner's Association be contacted.

## **Action Plan:**

In order to provide effective citizen participation in conjunction with the application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts that members of the community may have. The Citizen Participation Plan includes:

1. A contact list will be developed for citizens, property owners, neighborhood associations, agencies, and businesses in this area including:
  - a. Somerset Estates Homeowner's Association
  - b. All applicable parties within a 1000 feet vicinity of the exterior boundary of the IPS property.
2. All identified parties listed on the contact list will receive a letter describing the project, project schedule, and site plan, that is planned to be sent out the week of February 12, 2024. The attachment will provide the names and contact numbers for the City's Engineering Public Relations professionals.

3. The mailing list and map noting the location of the notified property owners, registered neighborhood associations, and businesses contacted will be provided to the Planning staff for inclusion in the case file.
4. The City's Engineering Public Relations professionals will keep a log of any comments received from citizens calling the Public Relations number provided in the attachment and how they were addressed. They will also provide copies of comment letters, petitions and other pertinent information if received from residents and other interested parties.
5. Other Citizen Participation opportunities will depend on the comments and interest received.

Schedule:

Pre-Application meeting – 11/1/2022

P&Z Application Submittal – 9/7/2023

P&Z Application Comments Received – 10/3/23

P&Z Application Resubmittal – 1/15/24

P&Z Application Resubmittal Comments Received – 1/29/24

Notification mailers sent – 2/12/24

Submittal of Citizen Participation Report and Notification materials – 3/12/24

Design Review Board Hearing – 3/12/24

Planning and Zoning Board Hearing – 3/27/24