



City Council Report

Date: August 23, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Landscape Maintenance Services for Aquatics Facilities for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department (PRCF) and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Agave Environmental Contracting at \$60,000 annually (includes 20% contingency), with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide landscape maintenance services for City aquatics facilities (pools) located at junior high schools and high schools. Facilities include: Brimhall, Carson, Fremont, Kino, Shepherd and Stapley Jr. High Schools; and Mesa and Skyline High Schools. Tasks performed include but are not limited to cleaning, irrigation, sprinkler system maintenance, trimming, mowing, weed control, fertilization, etc., depending on whether the area is turf, desert, or a combination of both. located throughout the City.

The City received two proposal responses of which both vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed the scoring of the responses against the scoring criteria in the solicitation. Award is recommended to the highest scored respondent. The evaluation was conducted, and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021254
Local Consideration: Policy did not apply to this procurement method
Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department through each Aquatics Facility's operating budget

Proposal Responses

Agave Environmental Contracting – Phoenix, AZ

Reyes & Sons Landscaping, LLC - Phoenix, AZ

Final Scoring

Respondent	200 Points Possible
Agave Environmental Contracting (Recommended)	<u>176.67</u>
Reyes & Sons Landscaping, LLC	157.39