



City Council Report

Date: April 15, 2024
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Dollar Limit Increase For Additional Work and Two-Year Renewal to the Term Contract for Roofing Repairs and Installation Services for the Parks, Recreation, and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation, and Community Facilities Department (PRCF) and Procurement Services recommend increasing the dollar limit with Foam Experts Roofing, Inc. (a Mesa business); Progressive Services, Inc. dba Progressive Roofing; and Sprayfoam Southwest, Inc. dba Global Roofing Group, for Year 3 by \$2,000,000, from \$500,000 to \$2,500,000; and authorizing the renewal at \$2,500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract allows for the equipment, materials, and transportation necessary for the installation, repair, or replacement of various roofing systems maintained by PRCF.

The City is currently in Year 3 (9/1/2023 to 8/31/2024) of the contract. The department has several locations, unknown when the contract was awarded in 2021, where roof repairs are needed, due to cycle replacement. The locations for these projects are as follows: the Brown Road Water Treatment Plant; Transportation; Northwest Water Reclamation Plant; Greenfield Water Reclamation Plant; East Mesa Service Center; Senior Center; Kellwood Electric Substation; Arizona Museum of Natural History Annex; Hobson Storage; Main Library; and Parks Storage Annex.

It is in the City's best interest to increase and renew this contract so the (PRCF) can meet its obligation of maintaining building safety and functionality.

Infrastructure funding has been allocated for these projects.

Purchase Information

Action: Amendment
Procurement Type: Request for Proposals
Contract Number: 2021197
Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: PRCF – Facilities Maintenance Operating Budget

Dollar Limit History

Original Council Award Amount – 8/30/2021:	\$500,000.00
Increase Request (<u>for Year 2 only</u>) – 5/15/2023:	<u>\$350,000.00</u>
New Contract Value (through 8/31/2023):	\$850,000.00
Original Contract Value (for Year 3):	\$500,000.00
This Increase Request (for Year 3):	<u>\$2,000,000.00</u>
New Annual Contract Value (Year 3 through 8/31/2024):	\$2,500,000.00
Annual Contract Value (Years 4 and 5):	\$2,500,000.00