



# City Council Report

**Date:** February 26, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Thirty-Three Month Term Contract for Gas Service Regulators for the Materials and Supply Warehouse (for the Energy Resources Department) **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Business Services and Energy Resources Departments, and Purchasing recommend awarding the contract to the qualified vendors: Border States, and Elster American Meter Company, LLC; cumulatively not to exceed \$86,100.00 annually, based on estimated usage.

## Background / Discussion

This contract will provide gas service regulators for new construction projects and maintenance and repair of existing facilities in the City's natural gas distribution system. Bid specifications require service type spring loaded, self-operated, pressure-reducing regulators with full capacity internal relief valves suitable for natural gas service in a gas distribution system. Materials and Supply will order and inventory these gas service regulators.

This award will add additional vendors to one awarded under contract No. 2018004. The contract establishes a list of three pre-approved vendors who will respond to quotes for the purchase of Gas Service Regulators; to increase pricing competition. The original pricing obtained through the solicitation is valid for the first 90 days after award. Pricing will be requested when additional purchases are needed.

## Purchase Information

Action: Award (Additional-Solicitation)  
Procurement Type: Request for Bids  
Contract Number: 2018004  
Local Consideration: Policy did not apply to this procurement method  
Protests Received: None  
Initial Contract Term: Term through November 20, 2020  
Possible Renewals: Two, one-year renewals subject to Administrative review and renewal  
Funding Source: The purchase is funded in the Materials and Supply operating budget through the Warehouse Internal Services Fund

**December 7, 2017 Responses (Additional-Solicitation)**

Border States Phoenix, AZ	\$57,313.20 (Recommended)
Elster American Meter Company, LLC Nebraska City, NE	\$48,380.00 (Recommended)

**AWARD RECOMMENDATION**

Gas Service Regulators per Contract No. 2018004; Exhibits – Detailed Specifications and Technical Specifications, Pricing, and Mesa Standard Terms and Conditions; Solicitation including any addenda; and Contractor Response

**Annual Contract Amount: \$86,100.00**