



City Council Report

Date: August 20, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
 Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Temporary Agency Worker Services for Various City Departments as requested by the Human Resources Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Energy Resources, Human Resources, Arts and Culture, Development Services and Parks, Recreation and Community Facilities Departments, and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the three, highest scored proposals from Marathon Staffing Corporation, Inc.; Allstaff Services, Inc.; and Creative Human Resources Concepts, LLC dba CHRC; at \$5,000,000.00 annually. with an annual increase allowance of up to 5%.

Background / Discussion

The City of Mesa uses temporary agency workers to provide services so that the work necessary to be performed by the City can be accomplished on schedule and citizen services are provided. Temporary agency workers may be needed in a variety of job classifications when a need for substitute or additional resources exists on a short-term basis, either due to an employee’s absence or a short-term or defined project, and the hiring of an additional employee is not warranted. The City contracts to fill a requisition for such an assignment and the contractor provides a temporary worker who can fill the assignment requirements.

The City received nine proposal responses. The evaluation committee evaluated all respondents based on the evaluation criteria as stated in the solicitation.

Award is recommended to Vendors by Group (See below for Award and Final Scoring Points italicized). The evaluation committee unanimously agreed on the recommendation.

Award Recommendation of Vendors by Group

<i>Group I Administrative Classifications</i>	Agency	Markup %
Points: <i>1,938</i> Primary Agency	Marathon Staffing	29%
<i>1,847</i> First Alternate Agency	Allstaff Services Inc	28%
<i>1,804</i> Second Alternate Agency	CHRC	36%

Group I Specialty Accounting Classifications		Agency	Markup %
Points: 1,938	Primary Agency	Marathon Staffing	29%
1,847	First Alternate Agency	Allstaff Services Inc	28%
1,804	Second Alternate Agency	CHRC	36%

Group I Specialty HR Classifications		Agency	Markup %
Points: 1,938	Primary Agency	Marathon Staffing	29%
1,847	First Alternate Agency	Allstaff Services Inc	28%
1,804	Second Alternate Agency	CHRC	36%

Group I City Referred		Agency	Markup %
Points: 1,938	Primary Agency	Marathon Staffing	25%
1,904	Backup Agency in event of default	CHRC	23%

Group II Light Industrial Classifications		Agency	Markup %
Points: 1,988	Primary Agency	Marathon Staffing	29%
1,847	First Alternate Agency	Allstaff Services Inc	29%
1,854	Second Alternate Agency	CHRC	36%

Group II Specialty Driving Classifications		Agency	Markup %
Points: 1,938	Primary Agency	Marathon Staffing	33%
1,847	First Alternate Agency	Allstaff Services Inc	29%
1,804	Second Alternate Agency	CHRC	36%

Group II City Referred		Agency	Markup %
Points: 1,988	Primary Agency	Marathon Staffing	25%
1,904	Backup Agency in event of default	CHRC	25%

Group III Medium Industrial Classifications		Agency	Markup %
Points: 2,104	Primary Agency No secondary or backup bids	CHRC	39.5%

Group III Specialty CDL Classifications		Agency	Markup %
Points: 2,104	Primary Agency No secondary or backup bids	CHRC	39.5%

Group III Specialty Respirator Classifications		Agency	Markup %
Points: 2,104	Primary Agency No secondary or backup bids	CHRC	38%

Group III Specialty Energy Resources Classifications		Agency	Markup %
Points: 2,104	Primary Agency No secondary or backup bids	CHRC	39.5%

Group III City Referred		Agency	Markup %
Points: 2,104	Primary Agency No secondary or backup bids	CHRC	35%
Group IV Arts & Culture, Parks, Rec Comm. Fac		Agency	Markup %
Points: 1,904	Primary Agency	CHRC	28%
1,888	First Alternate Agency	Marathon Staffing	31%
1,797	Second Alternate Agency	Allstaff	30%
Group IV City Referred Arts & Culture, PRCF		Agency	Markup %
Points: 1,904	Primary Agency	CHRC	23%
1,888	Backup Agency in event of default	Marathon Staffing	25%
Group IV Specialty Theater		Agency	Markup %
Points: 2,377	Primary Agency No secondary or backup	Allstaff Services Inc	30%
Group IV City Referred Specialty Theater		Agency	Markup %
Points: 2,377	Primary Agency No secondary or backup	Allstaff Services Inc	24%
Group V PRCF Classifications		Agency	Markup %
Points: 1,943	Primary Agency	Marathon Staffing	34%
Points: 1,847	First Alternate Agency	Allstaff Services Inc	31%
1,807	Second Alternate Agency		
Agency	CHRC		36%
Group V City Referred PRCF Classifications		Agency	Markup %
Points: 1,988	Primary Agency	Marathon Staffing	25%
Points: 1,847	Backup Agency in event of default	Allstaff Services Inc	25%

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2018168

Local Consideration: Policy did not apply to this procurement (services)

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Various City Department's operating budget

Proposal Responses

Acro Service Corporation - Livonia, MI

Allstaff Services, Inc. - Phoenix, AZ

Creative Human Resources Concepts, LLC dba CHRC - Mesa, AZ

Marathon Staffing Corporation, Inc. - Tyngsboro, MA

P.I.E. Management, LLC - Anaheim Hills, CA

Professional Search Associates, LLC dba Corporate Job Bank - Tempe, AZ

Ranstad North America, Inc. dba Ranstad - Phoenix, AZ

Non-Responsive Vendors

Rhino Arizona LLC - Tempe, AZ

Spur Employment, Inc. dba Spur - Huntsville, AL

No Bid response received from

ESW Staffing