



CITIZEN PARTICIPATION PLAN

1956 East Southern Avenue

Northwest Corner of Gilbert Road & Southern Avenue
APN: 139-06-003P



Applicant:

HUELLMANTEL
AFFILIATES

P.O. Box 1833, Tempe, Arizona 85280 ✦ (480) 921-2800 ✦ charles@huellmantel.com

Date: November 14, 2019

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners and neighbor associations in the vicinity of the site of an application for a new QuikTrip with convenience and fueling options. The site is located at 1956 E. Southern Avenue at the northwest corner of Gilbert Road & Southern Avenue and is an application for a Site Plan Modification, Design Review and a Special Use Permit for a service station with fuel in the General Commercial zoning district. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

Contact:

Charles Huellmantel
Huellmantel & Associates
P.O. Box 1833
Tempe, Arizona 85280
(480) 921-2800
charles@huellmantel.com

Pre-submittal Meeting: The pre-application meeting with the City of Mesa planning staff was held on August 6, 2019. Staff reviewed the application and recommended that adjacent residents within a 1,000-foot radius and nearby registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any questions members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
 - All registered neighborhood associations within one mile of the project.
 - Homeowners Associations within one-half mile of the project.
 - Proper owners within 1,000 feet of the project.
2. All persons listed on the contact list will receive a letter describing the nature of the request for the proposed project and a site plan.
3. We will make ourselves available to discuss individual questions, comments and concerns with individuals who reach out regarding the request.

Schedule:

Pre-application Meeting: August 6, 2019
Application Submittal: September 13, 2019
Comments from Mesa: September 26, 2019
Revised Submittal: November 14, 2019
Submittal of Citizen Participation Report and Notification Materials: November 14, 2019
Sign Posting: November 24, 2019
Design Review Board: December 10, 2019
Planning & Zoning Board Hearing: January 8, 2020