



City Council Report

Date: November 1, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Acting Procurement Administrator
Subject: Dollar Limit Increase and One-Year Renewal to the Term Contract for Temperature Controlled Drug Locking Cabinets for the Mesa Fire and Medical Department **(Funded by General Fund operating budget and Capital General Fund) (Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Mesa Fire and Medical Department and Purchasing recommend increasing the dollar limit by \$95,000, from \$130,700 to \$225,700 for Year 3; and authorizing the renewal, with Budd Medical and Fire Equipment, LLC, at \$200,000 annually; with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

Mesa Fire and Medical Department (MFMD) has been using refrigerated locking drug cabinets on their apparatus for 19 years to hold pharmaceuticals for emergency responses. Many pharmaceuticals cannot tolerate the intense Arizona heat and require a temperature-controlled environment.

MFMD is requesting a dollar limit increase for Year 3 due to the nine additional ambulances this contract period that were unforeseen at the time of bid and an early ordering request from Budd Medical due to COVID challenges on materials availability. The City is in the process of adding to their ambulance fleet, which means outfitting the ambulances. With the steady number of COVID cases and flu season, MFMD would like to equip the ambulances as soon as possible.

The Department previously tested other drug locking cabinets. Over the Counter units do not hold the temperature.

Budd Medical and Fire Equipment, LLC has agreed to renew the contract maintaining last year's pricing. The City has been satisfied with vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Amendment (Dollar Limit Increase Year 3) and Renewal (1st of 2 possible)

Procurement Type: Request for Bids

Contract Number: 2019049

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of one year subject to Administrative review and approval

Funding Source: MFMD General Fund operating budget and Capital General Fund

Dollar Limit History

Original Council Award (Years 1 thru 3) - 12/3/2018:	\$105,700.00
Administrative approved Increase (for Year 3) – 5/20/2021:	\$25,000.00
This Increase Request (for Year 3) - 11/1/2021:	<u>\$95,000.00</u>
New Contract Value (Year 3 through 12/3/2021):	<u>\$225,700.00</u>
One-Year Renewal Award Request (Year 4) – 11/1/2021:	<u>\$200,000.00</u>