

# Special Event Liquor License Application Attachment B

Licensing Office  
55 North Center Street  
**Mailing Address:**  
PO Box 1466  
Mesa, Arizona 85211-1466  
480-644-2316 Telephone  
480-644-3999 Fax  
www.mesaaz.gov



**If you intend to serve alcohol at your special event, you will need to obtain a Special Event Liquor License or an Extension of Premises from the City of Mesa Licensing Office. This must be submitted at least 60 days prior to the event. A license is required with special provisions outlined. Plan a minimum of 60 days to complete this process.**

Check all that apply:

- Free/Host Alcohol  
 Beer
  Alcohol Sales  
 Beer and Wine
  Host and Sale Alcohol  
 Beer, Wine and Distilled Spirits

Do you plan to secure a:

**Special Event Liquor License** - The Special Event Liquor License fee is \$25 and must be approved by the City Council. After city approval, your application must be submitted to, and approved by, the State of Arizona. There are fees involved at the State. This license can only be obtained by a non-profit organization, 501(C). (Complete the [State of Arizona Special Event Liquor Application](#) and site plan and submit it with this Attachment B.)

**Extension of Premises License** - There is no fee involved with the Extension of Premises. This is allowed when a liquor license is already in effect and you want to extend the area where liquor is sold. (Complete the [State of Arizona Extension of Premises Application](#) and site plan and submit it with this Attachment B.)

If this is an Extension of Premises, are there any other activities taking place except for the sale of liquor in the extended area? No  Yes  Type of activities taking place: \_\_\_\_\_

Please describe your security plan to ensure the safe sale or distribution of alcohol at your event please see attachment c

**If applying for a Special Event Liquor License the following must be provided:**

Commemorative Air Force	74-1484491
Charity's or Organization's Name	501 (C)#
Jacqueline Roy	Business Manager
Name of Contact at Charity/Organization	Title with Organization
Shelby Bolke	Phone Number
On-Site Agent Responsible for Liquor	

How will attendees over the age of 21 be identified? Wrist bands will be put on their wrists after age is verified with ID at the registration desk

What controls will be used to keep attendees under the age of 21 from obtaining alcohol at the event? \_\_\_\_\_

Bar tenders only serve those with wristbands, event staff monitor area to look for anyone without a wristband consuming alcohol remove their drink or remove them from the event

Will food be served? Yes  No  If yes, what type of food will be served BBQ, Tacos, Bento Box  
Seating capacity of designated area: # 900

# AMENDMENT

CSR:  
Amount:

Date 9/28/23 Staff TS



## SPECIAL EVENT LICENSE APPLICATION FEE \$25.00 PER DAY

Arizona Department of Liquor Licenses and Control  
800 W. Washington St. 5<sup>th</sup> Floor Phoenix, AZ 85007  
(602) 542-5141

DLLC USE ONLY

Job #:
Date Accepted:
CSR:
License #:

Application **MUST** be submitted to the Department of Liquor 10 days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

- \* 1. Applicant: Linguist, Lance  
(Must be an Officer/Member of the Non Profit Entity) Last First Middle
- 2. Applicant's mailing address: 2017 N Greenfield Rd Mesa, AZ 85215  
City Zip
- \* 3. Applicants home/cell phone: [REDACTED] Applicant's business phone: [REDACTED]
- 4. Applicant's email address: finance@azcaf.org
- 5. Special Event Name: A Night in the 40's Big Band Dance
- 6. Name of Non-Profit Organization, Candidate or Political Party/Gov.: Commemorative Air Force
- 7. Non-Profit/IRS Tax Exempt Number: 74-1484491
- 8. Arizona Corporation Commission File #: 74-1484491 <sup>F01008915 TS</sup> If out of State please specify: \_\_\_\_\_  
(Attach letter of good standing)
- 9. Event Location Name: Commemorative Air Force Museum
- 10. Event Address: 2017 N Greenfield Rd Mesa, AZ 85215

Dates and Hours of Event - Days must be consecutive and may not exceed 10 consecutive days.

**\*\*SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY\*\***

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>Nov. 4th, 2023</u>	<u>Saturday</u>	<u>5:00PM</u>	<u>11:00PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

10/11/23  
TS \*  
2

**SECTION 2** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 50 Number of Security Personnel  Fencing  Barriers

**Must** explain security measures: wrist bands for over 21 ID verified, volunteers in parking area, handicap parking area and actual event area, barriers preventing people from leaving location except by bus transportation to parking area, # of off duty officers to be determined

**SECTION 3** What is the purpose of this event?

On-site consumption  Off-site (auction/wine/distilled spirits pull)  Both

How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?  
Check one of the following boxes. (R-19-318)

- A)  Special Event being held on an **unlicensed** premises will require approval and signature by the Local Governing Body on page 3. (If checked move to section 4)
- B)  Will this event be held on a currently licensed premises and within the already approved and licensed area?  
(**Must attach a letter from the licensed premises with an explanation of the option checked below**)

Name of Business	License Number	Phone (Include Area Code)
<input type="checkbox"/> Place license in non-use - Special Event Licensee selling all alcohol without retailer involvement <b>Must attach letter from the location suspending license for duration of special event</b>		
<input type="checkbox"/> Dispense and serve all spirituous liquors under retailer's license - Business operates normally, minimum of 25% of gross revenue from alcohol sales is donated to licensee		
<input type="checkbox"/> Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be separated from any alcohol used during the special event. <b>Must attach letter from the location suspending license for duration of special event</b>		
<input type="checkbox"/> Split premise between special event and retail location - Both the special event licensee and the retailer will conduct sales of alcohol. (These sales will be done in separate areas. If alcohol is donated or purchased by the special event licensee it must be in a separate area than the alcohol that is dispensed by the licensed retailer.)		
<input type="checkbox"/> <b>Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions</b> - Retailer will still be permitted to conduct all normal sale and service of alcohol.		

- Place license in non-use - Special Event Licensee selling all alcohol without retailer involvement  
**Must attach letter from the location suspending license for duration of special event**
- Dispense and serve all spirituous liquors under retailer's license - Business operates normally, minimum of 25% of gross revenue from alcohol sales is donated to licensee
- Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be separated from any alcohol used during the special event. **Must attach letter from the location suspending license for duration of special event**
- Split premise between special event and retail location - Both the special event licensee and the retailer will conduct sales of alcohol. (These sales will be done in separate areas. If alcohol is donated or purchased by the special event licensee it must be in a separate area than the alcohol that is dispensed by the licensed retailer.)
- Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions** - Retailer will still be permitted to conduct all normal sale and service of alcohol.

**SECTION 4**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?  
 Yes  No If yes, attach letter of explanation.
2. How many special event days have been issued to this organization during the calendar year? 0
3. Is the Organization using the services of a Special Event Contractor? (A licensee can utilize the services of a special event contractor who may purchase and sell alcohol on behalf of the licensee. If no special event contractor is listed, the licensee is responsible for the sales and service of alcohol.)  
 Yes  No If yes, please provide the Name of the Special Event Contractor: \_\_\_\_\_
4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol? (Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be the special event contractor)  
 Yes  No if yes, please provide the Name of Licensee: \_\_\_\_\_ License #: \_\_\_\_\_
5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100 PERCENT.**  
**Attach additional sheet if necessary.**

Name: Commemorative Air Force Percentage: 100

Address: 2017 N Greenfield Rd Mesa, AZ 85215  
Street City State Zip

Name: \_\_\_\_\_ Percentage: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license: rules and R19-1-205 Requirements for a Special Event License.

**ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.**

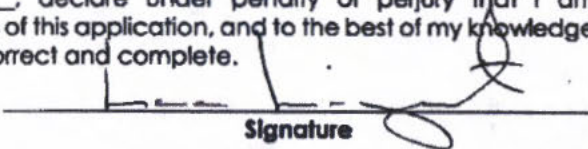
**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 5** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local governing body before submitting to the Department of Liquor Licenses and Control. Please contact the local governing board for additional information.

**APPLICANT SIGNATURE**

**Declaration:**  
I, (Print Name) Lance Linguist, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.  
  
Signature

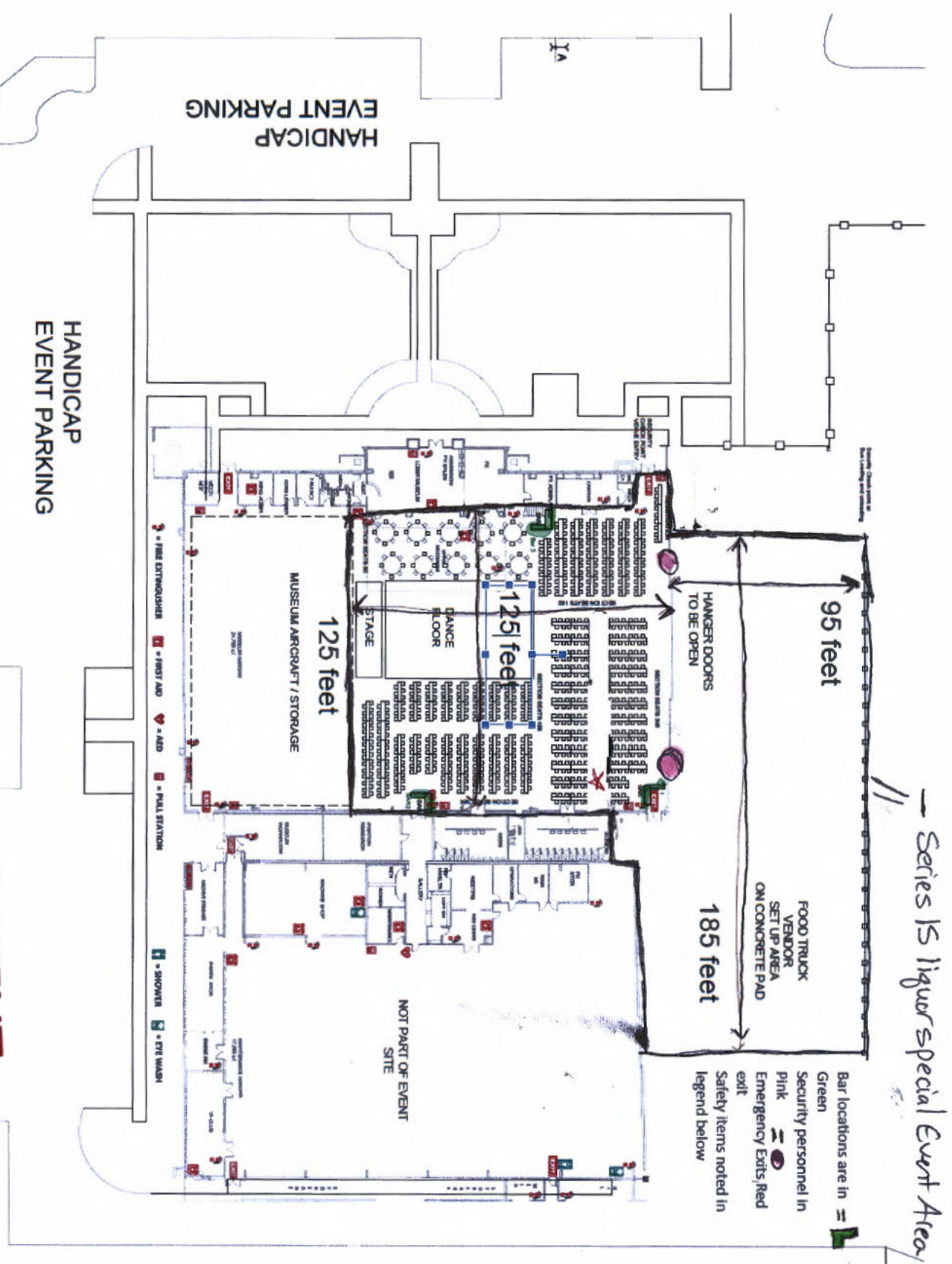
**LOCAL GOVERNING BODY**

Date Received: \_\_\_\_\_  
I, \_\_\_\_\_ recommend  APPROVAL  DISAPPROVAL  
(Government Official) (Title)  
On behalf of \_\_\_\_\_  
(City, Town, County) Signature Date Phone

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

**AZDLLC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_\_



Series 15 liquor special Event Area

Bar locations are in = [Green square symbol]  
 Green  
 Security personnel in  
 Pink [Pink square symbol]  
 Emergency Exits Red  
 exit [Red circle symbol]  
 Safety items noted in  
 legend below

FOOD TRUCK  
 VENDOR  
 SET UP AREA  
 ON CONCRETE PAD

HANGER DOORS  
 TO BE OPEN

95 feet

125 feet

185 feet

MUSEUM AIRCRAFT / STORAGE

DANCE FLOOR

STAGE

NOT PART OF EVENT SITE

HANDICAP  
 EVENT PARKING

HANDICAP  
 EVENT PARKING

# AMENDMENT

Date 10/9/23 Staff IS

RECEIVED  
OCT 09 2023  
CITY OF MESA  
LICENSING OFFICE

## Attachment C

There are two points of entry to this event. At these entry points there will be a registration desk where participants can purchase tickets and pick up any will call tickets. At these points participants can have their ID's checked and once verified the event staff assigned to that station will put the wrist band on the participants wrist.

Event staff consists of our membership volunteers who are not paid, and volunteers from collaborating organizations who are not paid.

The bars will be located inside the building. One will be staffed 2 event staff members, located by the hangar doors. This is the only bar serving spirits. The other two bars will be serving only beer and wine, and will be manned by our event staff. Non-alcoholic beverages will be available at all 3 bars.

Alcohol will be allowed inside the designated Dance area which includes 125 ft x 125 ft of the museum hangar and the concrete pad outside the hangars measuring 95 ft x 185ft. The outside concrete section designated for the event will have a 3.5 ft metal barricade around it to prevent people from taking alcohol outside the event location.

Food trucks will be located on the barricaded concrete section outside the hangar that is described above.

All beverage and food items will be purchased using tickets that can be purchased at the registration desk.

Security will be stationed at the point of entry and at the bar serving spirits. From these two locations there will be an overall view of the whole area if intervention is needed. Once we know how many off Duty officers are needed we will get those positions arranged. Event Staff will be available throughout the whole premises to assist with keeping bathrooms checked and garbage cleaned up. Also to direct people if needed, and to keep an eye out for anything of concern. This number of staff will vary in availability from 10 -20 at any given time. Additional staff will be designated to the parking areas to maintain a secure and safe transition to and from the event.

The parking area next to the museum is designated for handicap parking and parking for the paid entertainment. The dirt lot on the NW corner of McKellips and Falcon Dr. will be for General parking and a bus will transport participants to and from that location.



Department of the Treasury  
Internal Revenue Service

P.O. Box 2508  
Cincinnati OH 45201

In reply refer to: 0248164828  
Sep. 25, 2015 LTR 4167C 0  
74-1484491 000000 00

00024664  
BODC: TE

COMMEMORATIVE AIR FORCE  
% FLOYD HOUDYSHELL  
PO BOX 764769  
DALLAS TX 75376



002456

Employer Identification Number: 74-1484491  
Group Exemption Number:  
Person to Contact: Tonya Morris  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Sep. 16, 2015, request for information about your tax-exempt status.

Our records indicate that you were issued a determination letter in April 2009, and that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Based on the information supplied, we recognized the subordinates named on the list you submitted as exempt from Federal income tax under section 501(c)(3) of the Code.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106 and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Doris Kenwright, Operation Mgr.  
Accounts Management Operations 1

## ENTITY INFORMATION

Search Date and Time: 9/25/2023 3:22:55 PM

### Entity Details

COMMEMORATIVE AIR FORCE	Entity Name:
F01008915	Entity ID:
Foreign Nonprofit Corporation	Entity Type:
Active	Entity Status:
1/26/1993	Formation Date:
In Good Standing	Reason for Status:
1/26/1993	Approval Date:
4/28/2022	Status Date:
1/26/1993	Original Incorporation Date:
Perpetual	Life Period:
Other - Educational	Business Type:
2023	Last Annual Report Filed:
Texas	Domicile State:
4/26/2024	Annual Report Due Date:

Original Publish Date:

3/19/1993

**Statutory Agent Information**

Name:

CORPORATION SERVICE COMPANY

Appointed Status:

Active 1/26/1993

Attention:

Address:

8825 N 23rd Avenue, Suite 100, PHOENIX, AZ 85021, USA

Agent Last Updated:

3/24/2023

E-mail:

Attention:

Mailing Address:

County:

Maricopa

**Principal Information**

Title	Name	Attention	Address	Date of Taking Office	Last Updated
President/CEO	Henry D Coates		5661 MARINER DR, DALLAS, TX, 75237, Dallas County, USA		4/18/2019
* CFO (Chief Financial Officer)	Lance Linguist		5661 MARINER DR, DALLAS, TX, 75237, Dallas County, USA		4/18/2019
Director	Neils Agather		409 Rivercrest Dr, FORT WORTH, TX, 76107, Tarrant County, USA		4/18/2019
Director	Jordan Brown		1135 S STATE ROAD 59, CENTER POINT, IN, 47840, Clay County, USA		4/18/2019

Title	Name	Attention	Address	Date of Taking Office	Last Updated
Director	Kathy Mizell		1005 Clearspring Dr, BRENHAM, TX, 77833, Washington County, USA		4/29/2021

**Address** 

**Attention:**

**Address:** 2017 N GREENFIELD RD, MESA, AZ, 85215, USA

**County:** Maricopa

**Last Updated:** 3/24/2023

**Entity Principal Office Address**

**Attention:**

**Address:** 5661 MARINER DR, DALLAS, TX, 75237, USA

**County:** Dallas

**Last Updated:** 3/24/2023

- Document History
- Name/Restructuring History
- Pending Documents
- Microfilm History